



**CITY OF SHERIDAN  
BUILDING COMPLIANCE APPLICATION**

**SUBMIT FORM FOR APPROVAL TO:**

City of Sheridan  
120 SW Mill St., Sheridan, OR  
503-843-2347

**AFTER APPROVED TO:**

Yamhill County Planning & Bldg.  
400 NE Baker St., McMinnville, OR  
503-434-7516

Site Address: \_\_\_\_\_

Property Owner Name: \_\_\_\_\_ Email: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Phone # \_\_\_\_\_

Contractor/Applicant: \_\_\_\_\_ Email: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Phone # \_\_\_\_\_

Permit Type (Please Circle **All** That Apply):

Building    Mfg. Home Placement    Plumbing    Mechanical    Demolition

First Floor Sq. Ft. \_\_\_\_\_ Second Floor Sq. Ft. \_\_\_\_\_ Garage Sq. Ft. \_\_\_\_\_

Briefly Describe: \_\_\_\_\_

**Applicant shall prepare and submit with their Building Compliance Application: 1) Site Plan drawn to scale; and 2) Front Elevation plan, showing how all applicable requirements of the Sheridan Development Code shall be satisfied. If in Flood Zone, please include an Elevation Certificate and Foundation vent plans.**

I hereby certify that the above information is correct and understand that issuance of a permit based on this application will not excuse me from complying with effective Ordinances of the City of Sheridan and Statutes of Oregon, despite any errors on the part of the issuing authority in checking this application.

\_\_\_\_\_  
APPLICANT SIGNATURE

\_\_\_\_\_  
DATE

**City Permit Surcharge Fees:**

**CITY OF SHERIDAN OFFICIAL USE ONLY**

**SEWER & WATER INFORMATION**

	<i>Required</i>		<i>Approved</i>		<i>Paid</i>	
	Yes	No	Yes	No	Yes	No
Sewer Hook-up	Yes	No	Yes	No	Yes	No
Water Hook-up	Yes	No	Yes	No	Yes	No
SDC Fees	Yes	No	Yes	No	Yes	No

Building/Demolition Permit \$25.00
Mfg. Home Placement \$25.00
Specialty Permit \$3.00
Sewer-Water Hook-Up/SDC Fees \$
*Additional Contract Employee Fee \$
<b>Total Due \$</b>

*\*As Charged per Exhibit A & B*

**PLANNING & LAND USE REQUIREMENTS**

Map & Tax Lot Number: \_\_\_\_\_ Use Zone: \_\_\_\_\_

Flood Hazard Zone:    Yes    No    Elevation Certificates Required?    Yes    No

Minimum Building Setbacks from Property Lines & Maximum Height Requirements:

Front: \_\_\_\_\_ Side: \_\_\_\_\_ Side Adj. to Street: \_\_\_\_\_ Rear: \_\_\_\_\_ Garage Front: \_\_\_\_\_ Height Max: \_\_\_\_\_

\_\_\_\_\_ Proposed use conforms with the Sheridan Development Code.

\_\_\_\_\_ Proposed use has obtained the following Land Use approvals: \_\_\_\_\_

\_\_\_\_\_ Special Conditions: \_\_\_\_\_

**Applicant [ ] MAY [ ] MAY NOT apply for a building permit.**

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_

## EXHIBIT "A"

### Land Use Application Fees

Annexation	350.00
Conditional Use	300.00
Comp. Plan Amend.	500.00
Development Permit	50.00
Home Occupation	100.00
Interpretation (Not part of another application)	100.00
Interpretations, Similar Use	100.00
Nonconformity	100.00
Partition/PLA	225.00
Subdivision/MH Park	400.00 plus \$10 per lot/space
Vacation	500.00
Variance	150.00
Zone Change	500.00
Site Development Review	Improvement Value Fee
	0 - 9,999 100.00
	10,000 – 99,999 150.00
	100,000 – 499,999 200.00
	500,000 plus 250.00
Plan Check Review	All Actual Engineering costs will be charged. Min. \$250.00 + 5.00 per lot

#### Fees for Multiple Actions:

Full fee for most expensive action required and one-half fee for all subsequent actions.

EXHIBIT "B"

2025-2026 CITY OF SHERIDAN CONTRACT EMPLOYEE RATES

**ENGINEERING**

\$160 - \$175 per hour

**INSPECTION SERVICES**

\$160 - \$175 per hour

**PLANNING SERVICES**

\$133-146 per hour

**CITY ATTORNEY**

\$195 per hour