

CITY OF SHERIDAN

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City Council Minutes

February 20, 2024 at 7:00 PM

Sheridan City Hall Council Chambers
120 SW Mill Street, Sheridan Oregon
Public Attendance in person & via Zoom

A. Call to Order, Roll Call

Mayor Thomson called the Council Meeting to order at 7:00 p.m.

Roll Call: Present: Mayor Thomson; and Councilors Acuff, Hebert, Hodgins, and McElroy;
Councilor George arrived at 7:02 p.m.

Absent: Buckles

Staff Present: Tyler Yeoman-Millette, City Attorney; Laura Conroy, City Planner; and Yvonne Hamilton, City Recorder.

B. Pledge of Allegiance

C. Additions or Deletions to the Agenda:

- 1) Remove: The City of Sheridan Civics: Local Budgeting Basics was removed from the Agenda.

D. The City of Sheridan Civics: Local Budgeting Basics

Postponed and removed from the agenda.

E. First Public Comment Period:

- 1) Judy Adams, Grand Sheramina Food Bank, City Resident: Ms. Adams commented on the Task Force request to locate a resource center in the Grand Sheramina Food Bank building. She noted that the request would need to go before the board. Additionally, Ms. Adams commented that she would like the office space used primarily for Yamhill County services, adding that much of the space will be used for stocking food purchased with the CDBG Grant. She expressed that she would one day love to have a two-story building that could accommodate a full resource center.
Councilor Acuff commented that the Council needs to have alternative plans for a resource center location.
- 2) Joe Neeley, City Resident: Mr. Neeley commented on Arbor Day's sample tree ordinance. He distributed copies of the sample Ordinance and noted if the City is to be part of Tree City USA, then there will need to be commitment from both private and public property owners.

F. **Public Hearing:** None.

G. **Presentations:**

- 1) Brennan Burbank, Resident Engineer - Consultant Projects, ODOT ADA Program
Mr. Burbank gave a presentation on the upcoming ODOT ADA Curb Ramp project. He remarked that the project is funded by an \$8 million capital improvement program. Mr. Burbank explained that the project is in the design acceptance stage and is being reviewed for compliance, adding that they expect construction to start mid to late next year.

The question was asked as to why ODOT is replacing the existing ADA curb ramps. Mr. Burbank replied that standards have changed over time; therefore, they are replacing the non-compliant curb ramps.

H. **Consent Agenda:**

There were corrections made to the January 22, 2024 and February 5, 2024 City Council Minutes.

- ✓ Councilor Acuff motioned to approve the Consent Agenda as corrected. Councilor Hodgins seconded the motion. *Discussion:* No further discussion. Motion passed unanimously.

I. **Department Reports:**

- 1) Sheriff's Report for January 2023
The wrong report was included in the Council packet. Yvonne will email the correct report.
- 2) Finance Specialist Budget Reports
- 3) Public Works Director Report
- 4) Library Director Report
- 5) Code Enforcement Report
- 6) City Recorder Report
- 7) City Planner Report
- 8) Attorney Report

J. **Ordinances and Resolutions:**

- 1) Vote: Ordinance 2024-01, An Ordinance Amending Chapter 10.40 of the Sheridan Municipal Code Relating to Parking Regulations
- ✓ Councilor Acuff motioned to read Ordinance 2024-01, An Ordinance Amending Chapter 10.40 of the Sheridan Municipal Code Relating to Parking Regulations by title only.

Councilor McElroy seconded the motion. *Discussion:* No further discussion. Motion passed unanimously.

Tyler read Ordinance 2024-01 by title only.

- ✓ Councilor Acuff motioned to accept the reading and adopt Ordinance 2024-01. Councilor McElroy seconded the motion. *Discussion:* No further discussion.

Councilor Roll Call:

Acuff – yes Buckles – Absent McElroy – yes
Hebert – no George – yes Hodgins – no

Motion passed with a 3 to 2 vote

- 2) Vote: Ordinance 2024-02, An Ordinance Amending Chapter 2.20 of the Sheridan Municipal Code Relating to the Planning Commission

- ✓ Councilor Acuff motioned to read Ordinance 2024-02, An Ordinance Amending Chapter 2.20 of the Sheridan Municipal Code Relating to the Planning Commission by title only. Councilor McElroy seconded the motion. *Discussion:* No further discussion. Motion passed unanimously.

Tyler read Ordinance 2024-02 title only.

- ✓ Councilor Acuff motioned to accept the reading and adopt Ordinance 2024-02. Councilor McElroy seconded the motion. *Discussion:* No further discussion.

Councilor Roll Call: Councilor Roll Call:

Acuff – yes Buckles – Absent McElroy – yes
Hebert – yes George – yes Hodgins – yes

Motion passed with a 5 to 0 vote

K. Unfinished Business:

- 1) Review of Goal Setting’s Strategic Plan Report
City Planner Laura Conroy reviewed the draft Strategic Plan with the Council. The Council discussed and made additional edits to the report. They also discussed and made edits to the Mayor’s draft letter to be included in the Strategic Plan. Mayor Thomson and City Planner Laura will make the noted changes to the letter and report and Laura will bring a final draft of the Strategic Plan to the City Council for approval.

L. New Business:

- 1) Vote: Leak Credit Request for Homeowner
 - ✓ Councilor Hodgins motioned to approve a leak credit in the amount of \$4,615.47 on Account 3263.9. Councilor Acuff seconded the motion. *Discussion:* No further discussion. Motion passed unanimously.

- 2) Vote: Sheridan Museum of History Annual Membership

- ✓ Councilor Acuff motioned to approve the City of Sheridan's Membership Application to the Sheridan Museum of History in the amount of \$500.00. Councilor Hodgins seconded the motion. No further discussion. Motion passed unanimously.

- 3) Vote: Surplus City-Owned Vehicles
- ✓ Councilor Hodgins motioned to approve the surplus of the 1966 International Dump Truck and the Aebi TT75 mower. Councilor Acuff seconded the motion. *Discussion:* Councilor Acuff suggested that the City consider purchasing biodiesel vehicles. Motion passed unanimously.

M. City Manager Report

N. Second Public Comment Period:

- 1) Joe Neeley, City Resident: Mr. Neeley commented that diesel vehicles are the best option for City vehicles.

O. Mayor/Council Comments:

- 1) Mayor Thomson: Family Justice Center
Mayor Thomson reported on a meeting she attended regarding Yamhill County possibly creating a Family Justice Center. She read from prepared notes about the services and goals of a Family Justice Center. Mayor Thomson said that family justice centers provide services to victims of interpersonal violence, including internet violence, sexual assault, child abuse, elder abuse and human trafficking. Their goal is to provide services in one location, reducing the number of times victims have to tell their story and the number of places victims have to go to get help. Family Justice Centers also help to increase access to services and support for victims and their children; the centers are the first point of contact for victims. She noted that the centers are big open, brightly colored spaces with artwork and playrooms for children.
Councilor George volunteered to attend future Family Justice Center meetings.

Other Council comments included:

- Electric vehicle charging stations and possibly locating one at the proposed parking area for the Hebert Plaza.
- Learn to burn the City owned house on Morgan Street.
- Arranging a tour of the City owned house at 127 SW Mill Street.
 - Concerns were expressed regarding hazardous building materials and rodents in the house.
- A request was made for an update on the mobile shower units.
- Councilor Hebert is obtaining bids to make repairs and for renovations on 127 SW Mill Street for a possible resource center.
- Concerns about aggressive door to door solicitors and possible SMC language changes.
- Concerns about a tree near 106 S. Bridge wall closest to the river that is nearly falling.
- Stoney Mountain

- Graffiti on the foundation of the Huntley Building.

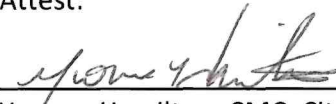
P. Adjournment:

- ✓ Councilor McElroy made a motion to adjourn. The motion was seconded and passed unanimously.

The meeting adjourned at 9:24 p.m.


Cale George, Mayor

Attest:


Yvonne Hamilton, CMC, City Recorder

Motion Summary	Outcome	Acuff	Buckles	McElroy	Hebert	George	Hodgins
Councilor Acuff motioned to approve the Consent Agenda as corrected.	Passed	Yes	Absent	Yes	Yes	Yes	Yes
Councilor Acuff motioned to accept the reading and adopt Ordinance 2024-01.	Passed	Yes	Absent	Yes	No	Yes	No
Councilor Acuff motioned to accept the reading and adopt Ordinance 2024-02.	Passed	Yes	Absent	Yes	Yes	Yes	Yes
Councilor Hodgins motioned to approve a leak credit in the amount of \$4,615.47 on Account 3263.9.	Passed	Yes	Absent	Yes	Yes	Yes	Yes
Councilor Acuff motioned to approve the City of Sheridan's Membership Application to She Sheridan Museum of History in the amount of \$500.00.	Passed	Yes	Absent	Yes	Yes	Yes	Yes
Councilor Hodgins motioned to approve the surplus of the 1966 International Dump Truck and the Aebi TT75 mower.	Passed	Yes	Absent	Yes	Yes	Yes	Yes