

CITY OF SHERIDAN

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City Council Minutes Special Session

April 1, 2024 at 7:00 PM

Sheridan City Hall Council Chambers
120 SW Mill Street, Sheridan Oregon
Public Attendance in person & via Zoom

SPECIAL SESSION CALL TO ORDER, ROLL CALL:

Mayor George called the Council Meeting to order at 7:01 p.m.

Roll Call: Present: Mayor George and Councilors Acuff, Buckles, Hebert, Hodgins, and McElroy.

Absent: None

Staff Present: Heidi Bell, City Manager; Tyler Yeoman-Millette, City Attorney; and Yvonne Hamilton, City Recorder.

A. Public Comment Period:

- 1) Matt Lux resides outside of City limits: Mr. Lux commented on an email thread between himself and the Mayor. He noted that he felt that the City Manager's response was not appropriate.

B. Presentations: None.

C. Business Items:

- 1) Vote: \$225,000 State Legislature Award for Shelters
Laverne Pitts of YCAP explained that the City of Sheridan could use the Legislature funds toward the turn-key shelter project located near Lowes in McMinnville. She noted that there would be two spaces reserved for Sheridan's unhoused who would be referred through the referral network. Ms. Pitts gave details on the turn-key facility's two-phase electrical work that needs to be completed. She also commented on the process of how individuals work with case managers to eventually moved to more stable housing, depending on each person's circumstances.
 - ✓ Councilor McElroy motioned to pursue awarding the grant to YCAP. Councilor Hodgins seconded the motion. *Discussion:* Councilor McElroy noted that the grant would benefit Sheridan as well as Yamhill County. Motion passed unanimously.

2) Vote: Appointment for City Council Vacancy

Mayor George invited each of the candidates to the podium to introduce themselves and to answer Council prepared questions.

Candidate Ian Houston:

1. How many council meetings have you attended or listened to in the last 6 months?
 - a. He attended two meetings and listened to one online. He also read the City Charter.
2. Have you served on any committees or boards, volunteer or nonprofit?
 - a. He has not.
3. How knowledgeable are you about Civic government?
 - a. He is familiar with the City Charter and the roles of the City Council, Mayor and the way they interact with the City Manager. He is also familiar with Oregon law and how government works.
4. What are your views on the homeless in Sheridan and what would you like to see Sheridan do for them?
 - a. He employs a homeless person to do odd jobs. He commented that there are homeless people everywhere you go, and the circumstances and needs are different for each of them. He stated that all people who live in the City should be of the City Council's concern.
5. After reading the Council's Strategic Goals, which do you consider the top three?
 - a. A meaningful plan to attract businesses to the City. Bringing people into the City that might otherwise just pass by. Looking deeper into homeless funds and how those funds are used.
6. What is your vision for the future of Sheridan?
 - a. For Sheridan to be a safe place for children, businesses, and families.
7. Why do you want to be considered for appointment to the Sheridan City Council?
 - a. He really cares about people.
8. Are you aware of the time commitment?
 - a. Yes.

Candidate Nicole Mirabito:

1. How many council meetings have you attended or listened to in the last 6 months?
 - a. She has attended meetings and presented for the Bond Committee at meetings. Recently, she has listened to meetings online.
2. Have you served on any committees or boards, volunteer or nonprofit?
 - a. She served on the political action committee in support of the Sheridan School District bond; she is the Vice President for the non-profit youth organization, AGILE; and she is the President of the local chapter of the Oregon School Employees Association's Union.

3. How knowledgeable are you about Civic government?
 - a. She listens and reads all of the minutes and keeps herself informed.
4. What are your views on the homeless in Sheridan and what would you like to see Sheridan do for them?
 - a. She responded that homeless is a word that means more than it used to and is very complicated. It means different things to different people. She added that it's part of the Council's civic duty to make sure everyone has equal opportunities.
5. After reading the Council's Strategic Goals, which do you consider the top three?
 - a. A safe and resilient community, noting it should include emergency preparedness; Increased community livability, noting communication is an important part of that.
6. What is your vision for the future of Sheridan?
 - a. For Sheridan to be the destination; the place that her children grow up, graduate, and want to stay.
7. Why do you want to be considered for appointment to the Sheridan City Council?
 - a. It's important to give people a voice.
8. Are you aware of the time commitment?
 - a. Yes, she will give her 110% and strive to do her best.

The Councilors thanked the candidates for applying and encouraged them to run for City Council in the next election.

- ✓ Councilor Hebert motioned to appoint Ian Houston to the vacant City Council seat. Councilor Hodgins seconded the motion. *Discussion:* The Councilors expressed that they were impressed by Mr. Houston's handle on homelessness and that he read the City Charter. Motion passed unanimously.
- 3) Vote: Approve City Council Minutes for March 12, 2024 Special Session
 - ✓ Councilor Acuff motioned to approve the City Council Minutes for March 12, 2024 Special Session. Councilor Buckles seconded the motion. *Discussion:* No further discussion. Motion passed unanimously.
 - 4) Vote: Appoint Parks & Recreation Committee Members

Due to one of the applicants having an emergency, this item was tabled to the April 15, 2024 Council Meeting.
 - 5) Vote: Award Community Grant Applicants for Quarter 3
 - ✓ Councilor Hodgins motioned to award each of the seven applicants \$350.00. Councilor Acuff seconded the motion. *Discussion:* Councilor Buckles noted that the Rotary application did not include the required letter and therefore should be excluded. Councilor McElroy commented that the Friends of

Sheridan Parks & Recreation should also be excluded because they have already been awarded a lot of money, both through the Community Grant and the cost of utilities.

Councilor Hodgins rescinded her motion.

- ✓ Councilor Acuff motioned to award the requested amounts to: Art Conspiracy; Homeward Bound Pets Humane Society; Sheridan Museum of History; Sheridan School District; and The Bridge Learning Community. Councilor Hodgins seconded the motion. *Discussion:* No further discussion. Motion passed unanimously.
- ✓ Councilor McElroy motioned to award the Riverfront Park Community Volunteer Group \$500.00 for picnic table reimbursement. Councilor Hodgins seconded the motion. *Discussion:* No further discussion. Motion passed with a 4 to 0 vote; Councilor Hebert abstained.
- ✓ Councilor Hebert motioned to award \$150.00 to the Friends of Sheridan Parks & Recreation. Councilor Hodgins seconded the motion. Motion passed with a 3 to 2 vote; Councilors McElroy and Acuff voted no.

- 6) Vote: City-owned Houses: 127 SW Mill Street and 245 SW Morgan Street
The City Council considered whether 245 SW Morgan Street would be worth more “as is”. Mayor George suggested having City Planner Laura Conroy do an analysis. The Council consensus was to first have the houses cleaned out, including rodents removed, and to have the houses tested for asbestos, lead, and mold.
- ✓ Councilor McElroy motioned to have the houses cleaned out, rodents removed, and to have the houses tested for asbestos, lead, and mold. Councilor Acuff seconded the motion. *Discussion:* Councilor Hebert introduced David Jensen and Kevin Boyle, the Contractors that were looking into cleaning out and renovating 127 SW Mill Street for a possible resource center. The Contractors expressed willingness to clean out and test both houses. Motion passed unanimously.
- 7) Vote: Ordinance 2024-03, An Ordinance Amending the Sheridan Development Code, Title 16 of the Sheridan Municipal Code, Relating to Beekeeping
- ✓ Councilor Acuff motioned to read Ordinance 2024-03, An Ordinance Amending the Sheridan Development Code, Title 16 of the Sheridan Municipal Code, Relating to Beekeeping by title only. Councilor McElroy seconded the motion. *Discussion:* There was a typo noted for correction. Motion passed unanimously.

Tyler read Ordinance 2024-03 by title only.

- ✓ Councilor Acuff motioned to accept the reading and adopt Ordinance 2024-03 with the typo correction. Councilor Hodgins seconded the motion.
Discussion: No further discussion.

Councilor Roll Call:

Acuff – yes Buckles – yes McElroy – yes Hebert – yes Hodgins – yes
Motion passed with a 5 to 0 vote

D. Work Session Topics/Discussion:

- 1) Discussion: Language Updates to the Sheridan Municipal Code Chapter 5.16 Peddlers, Solicitors, Auctioneers, Circuses and Game Operators
The Council discussed how outdated the code language is. There were concerns expressed about the loopholes in the current code. Councilor Hodgins provided the City of Silverton’s recently updated code to use as a model for Sheridan’s code language. There were also concerns expressed about the season for solicitors arriving quickly, so this section should be updated soon. Councilor Hodgins will work with Tyler on language revisions.

E. Second Public Comment Period:

- 1) Ian Houston, Sheridan resident: Mr. Houston commented that he would be happy to give a second opinion on the City-owned houses.

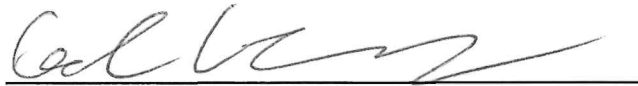
F. Mayor and Councilor Discussion:

- Councilor Hebert reminded everyone about the Yamhill Rivers Community meeting on April 8th.
- Councilor Hebert suggested that the Council send a thank you to Hampton for their donation to the Barbara Roberts CTEC School.
- Councilor Acuff encouraged City Staff to complete the survey for the LOC State Funding for Infrastructure Projects, which is due April 5th.
- Mayor George noted that there will be a PGE presentation on April 15th.

G. Adjournment

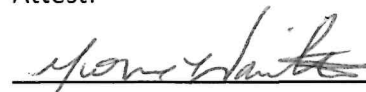
- ✓ Councilor McElroy made a motion to adjourn. The motion was seconded and passed.

The meeting adjourned at 8:42 p.m.



Cale George, Mayor

Attest:



Yvonne Hamilton, CMC, City Recorder