

CITY OF SHERIDAN

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City Council Minutes

May 20, 2024 at 7:00 PM

Sheridan City Hall Council Chambers
120 SW Mill Street, Sheridan Oregon
Public Attendance in person & via Zoom

A. Call to Order, Roll Call

Mayor George called the Council Meeting to order at 7:00 p.m.

Roll Call: Present: Mayor George; and Councilors Acuff, Buckles, Hebert, Hodgins, Houston, and McElroy.

Absent: None.

Staff Present: Heidi Bell, City Manager; Tyler Yeoman-Millette, City Attorney; Gary Mathis, Operations Director Water & Wastewater; Gwen Gorham, Library Director; and Yvonne Hamilton, City Recorder.

B. Pledge of Allegiance

C. Additions or Deletions to the Agenda:

- 1) Item E1 was removed.

D. First Public Comment Period:

- 1) Joe Neeley, Sheridan resident: Mr. Neeley commented on the proposed Press Policy Resolution. He provided information from a handout published by Reporters Committee for Freedom of the Press, which contained information on the 9th Circuit Court's standards and opinions or definitions of "press", "reporter", and "photojournalist".
- 2) Mary Houston, Sheridan resident: Ms. Houston commented on code enforcement. She noted that there has been a recent surge of complaints regarding the enforcement of City codes. Ms. Houston commented on Sheridan's demographics and how those demographics can make it difficult for people to maintain their property to certain standards or pay code enforcement fines.

E. Presentation:

- 1) Solar Panel Informational Presentation
This item was removed from the Agenda.

F. Consent Agenda:

- ✓ Councilor Buckles motioned to approve the Consent Agenda as presented. Councilor Acuff seconded the motion. *Discussion:* No further discussion. Motion passed unanimously.

G. Vote: Voucher Directory Bulletin Board Expense:

- ✓ Councilor Acuff motioned to approve the Bulletin Board Expense. Councilor Buckles seconded the motion. *Discussion:* Councilor Houston asked clarifying questions regarding the expense. Motion passed with a 5 to 0 vote; Councilor Hodgins abstained.

H. Department Reports:

- 1) Sheriff's Report for April 2024
- 2) Public Works Director Report
Gary informed the Council that the bypass valve for the Spring line is closed and the City is taking as much water from the Springs as possible.
- 3) Library Director Report
Gwen noted that the Library hopes to add one full-time staff person. She also commented that the library staff will be participating in Hometown Days.
- 4) Code Enforcement Report
There was discussion and clarifying questions asked regarding abandoned vehicle and RV towing. The Council requested that a line be added to the report for the violation open dates.
- 5) City Recorder/Treasurer Reports
- 6) City Planner Report
There was discussion regarding the City-owned houses. Mayor George suggested that the Council send out a community survey for input regarding the use of the houses. Councilor Hebert offered to meet with the Mayor and City Planner Laura Conroy to discuss recruiting businesses to Sheridan. Heidi gave information on the National Parks grant program.
- 7) Attorney Report

I. Ordinances and Resolutions:

- 1) Vote: Resolution 2024-C, A Resolution Listing the Authorized Signers for the Depository Services with U.S. Bank National Association and Authorizing the City Manager to Certify the Names to the Bank
 - ✓ Councilor Acuff motioned to approve Resolution 2024-C, A Resolution Listing the Authorized Signers for the Depository Services with U.S. Bank National Association and Authorizing the City Manager to Certify the Names to the Bank. Councilor Hodgins seconded the motion. *Discussion:* No further discussion. Motion passed unanimously.

- 2) Vote: Resolution 2024-G, A Resolution Authorizing Mayor and City Manager to Execute an Intergovernmental Agreement (IGA) the City of Sheridan, Oregon and the Mid-Willamette Valley Council of Governments for Contract Services
- ✓ Councilor Acuff motioned to approve Resolution 2024-G, A Resolution Authorizing Mayor and City Manager to Execute an Intergovernmental Agreement (IGA) the City of Sheridan, Oregon and the Mid-Willamette Valley Council of Governments for Contract Services. Councilor McElroy seconded the motion. *Discussion:* There was discussion about the COG's rates, Economic Development, and Laura Conroy's attendance at the Sheridan Revitalization meetings. Motion passed unanimously.
- 3) Vote: Resolution 2024-H, A Resolution Authorizing Mayor and City Manager to Execute an Intergovernmental Agreement (IGA) Between Yamhill County, Oregon, and the City of Sheridan, Oregon Relating to Contract Law Enforcement Services
- ✓ Councilor Buckles motioned to approve Resolution 2024-H, A Resolution Authorizing Mayor and City Manager to Execute an Intergovernmental Agreement (IGA) Between Yamhill County, Oregon, and the City of Sheridan, Oregon Relating to Contract Law Enforcement Services. Councilor Acuff seconded the motion. *Discussion:* There was discussion regarding the rising costs of police services and whether there are any other options. Heidi noted that, in the future, they will need to discuss alternative ways to fund law enforcement. Motion passed unanimously.
- 4) Vote: Resolution 2024-J, A Resolution Adopting a News Media Policy
- ✓ Councilor Acuff motioned to approve Resolution 2024-J, A Resolution Adopting a News Media Policy. Councilor Hodgins seconded the motion. *Discussion:* There was discussion on whether a News Media Policy is necessary at this time. Councilor Houston cited a document from the Department of Justice, dated April 18, 2016 regarding Public Meetings Law and representatives of the news media requirements. Councilor Hodgins explained basic protocol for the news media and their representatives.

Motion failed with the following votes:

Acuff – Yes	Buckles – No	McElroy – No
Hebert – Abstain	Hodgins – Yes	Houston - No

There was additional discussion, and it was suggested that the Council consider discussing a revised policy at a future Council workshop.

- 5) Vote: Resolution 2024-K, A Resolution Authorizing First Federal Savings and Loan Association to Establish a New Depository Account, to Designate the Authorized Signers, and for the City Manager to Provide Names of Authorized Signers and Other Documents to First Federal Savings and Loan Association
- ✓ Councilor Acuff motioned to approve 2024-K, A Resolution Authorizing First Federal Savings and Loan Association to Establish a New Depository Account, to

Designate the Authorized Signers, and for the City Manager to Provide Names of Authorized Signers and Other Documents to First Federal Savings and Loan Association. Councilor Hodgins seconded the motion. *Discussion:* No further discussion. Motion passed unanimously.

J. Unfinished Business:

1) Vote: Leak Credit

There was discussion regarding the amount of the credit already applied to the account and the actual cost of the leak.

- ✓ Councilor Acuff motioned to approve a Leak Credit on Account 4913.0 in the Amount of \$800.00. Councilor Buckles seconded the motion. *Discussion:* No further discussion. Motion passed unanimously.

K. New Business:

1) Vote: Hometown Days Sponsorship

The Council discussed the value of the non-monetary contributions to Hometown days, plus the \$2,500 contributed for the portable toilets and handwashing stations. It was also noted that the Library staff donate their time too.

Heidi suggested that, at the next Council meeting, a Rotary member present information on the sponsorship.

Council consensus was to table the topic until they have the opportunity to listen to Rotary's presentation.

L. City Manager Report

There was a question on the cost of the footbridge and why a rail car bridge was selected. Heidi explained that a rail car bridge was selected to avoid the wetlands issues with in-water work. She noted that the footbridge costs are part of the South Side Park grant.

Heidi reminded the Council about clean-up day on June 8th from 8:00 AM to 12:00 PM.

M. Second Public Comment Period:

- 1) Joe Neeley, Sheridan resident: Mr. Neeley thanked the Council for their decision on the Press Policy.


N. Mayor/Council Comments:

- There was a request for an update on the Heider Building and on 106 S. Bridge Street.
- Councilor Hebert noted that there was an offer on the US Bank building and that the medical office on Jefferson Street is also for sale or lease.
- There was a request for the Council to reconsider the start time for Council meetings.

O. Adjournment:

- ✓ Councilor McElroy made a motion to adjourn. The motion was seconded and passed unanimously.

The meeting adjourned at 9:46 p.m.


 Cale A. George, Mayor

Attest:


 Yvonne Hamilton, CMC, City Recorder

Motion Summary	Outcome	Acuff	Buckles	McElroy	Hebert	Hodgins	Houston
Buckles motioned to approve the Consent Agenda as presented.	Passed	Yes	Yes	Yes	Yes	Yes	Yes
Acuff motioned to approve the Bulletin Board Expense.	Passed	Yes	Yes	Yes	Yes	Abstain	Yes
Acuff motioned to approve Resolution 2024-C, A Resolution Listing the Authorized Signers for the Depository Services with U.S. Bank National Association and Authorizing the City Manager to Certify the Names to the Bank.	Passed	Yes	Yes	Yes	Yes	Yes	Yes
Acuff motioned to approve Resolution 2024-G, A Resolution Authorizing Mayor and City Manager to Execute an Intergovernmental Agreement (IGA) the City of Sheridan, Oregon and the Mid-Willamette Valley Council of Governments for Contract Services.	Passed	Yes	Yes	Yes	Yes	Yes	Yes
Buckles motioned to approve Resolution 2024-H, A Resolution Authorizing Mayor and City Manager to Execute an Intergovernmental Agreement (IGA) Between Yamhill County, Oregon, and the City of Sheridan, Oregon Relating to Contract Law Enforcement Services.	Passed	Yes	Yes	Yes	Yes	Yes	Yes
Acuff motioned to approve Resolution 2024-J, A Resolution Adopting a News Media Policy.	Failed	Yes	No	No	Abstain	Yes	No
Acuff motioned to approve 2024-K, A Resolution Authorizing First Federal Savings and Loan Association to Establish a New Depository Account, to Designate the Authorized Signers, and for the City Manager to Provide Names of Authorized Signers and Other Documents to First Federal Savings and Loan Association.	Passed	Yes	Yes	Yes	Yes	Yes	Yes
Acuff motioned to approve a Leak Credit on Account 4913.0 in the Amount of \$800.00.	Passed	Yes	Yes	Yes	Yes	Yes	Yes