

CITY OF SHERIDAN

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City Council Minutes

Special Session

June 3, 2024 at 7:00 PM

Sheridan City Hall Council Chambers
120 SW Mill Street, Sheridan Oregon
Public Attendance in person & via Zoom

SPECIAL SESSION CALL TO ORDER, ROLL CALL:

Mayor George called the Council Meeting to order at 7:00 p.m.

Roll Call: Present: Mayor George and Councilors Acuff, Hebert, Hodgins, Houston, and McElroy; Councilor Hebert arrived at 7:02 p.m.

Absent: None

Staff Present: Tyler Yeoman-Millette, City Attorney and Yvonne Hamilton, City Recorder.

Deputy Grant of the Yamhill County Sheriff's office was also present, and he introduced himself to the Council.

A. Presentations:

1) West Coast Solar, Renee Jetton

The presenter was unable to attend the City Council meeting. The presentation will be rescheduled for June 17, 2024.

2) Rotary Events, Donations, & Sponsorship, Matt Huegli

Mr. Huegli explained that Rotary is one of the non-profit organizations that is involved with Hometown Days; therefore, money received by Rotary that is tagged for Hometown Days goes into a separate account. He added that Rotary holds fundraiser events for many other things. Mr. Huegli noted that the City continues to pay for the porta potties for Hometown Days. He said that the City is being added to Rotary's top tier support level.

- ✓ Councilor Buckles motioned for the City to annually give \$500.00 to Rotary. Councilor McElroy seconded the motion. *Discussion:* The Council discussed whether the \$500.00 would come out of the Community Grant budget line. Councilor Houston commented that he would like to have some accountability for how the money is spent. Councilor Hodgins added that the Community Grant application includes that information, and she was unclear as to why the City would automatically give annually to Rotary. Councilor Hebert agreed with Councilor Hodgins. Councilor Houston said that he is

okay with the City Council giving an extra \$500.00 on top of Community Grants to exceptional 501c3's that do so much for the City.
Motion passed unanimously.

B. Public Comment: None

C. Business Items:

- 1) Vote: Resolution 2024-L, A Resolution to Approve a Sidewalk Improvement Plan to Implement Safe Routes to School Plan

There was discussion about the requirement to spend 1% of the State Gas Tax on sidewalks. Tyler explained that, historically, \$15,000.00 is the amount that has been spent annually on sidewalks, adding that the \$15,000.00 exceeds the 1% requirement.

Councilor Houston questioned why this particular area was selected when there are other areas on the SRTS route that are in need of sidewalk improvements. Mayor George noted that the area was selected because it is closest to the school, adding that the plan is to continue moving north on the SRTS route. Councilor Hodgins commented that the school is where the children are, and they are our most vulnerable population. Councilor Hebert commented that she hopes the school will encourage children to use the route. Councilor Acuff noted that the designated starting area will probably take the full \$15,000.00. Councilor Houston noted that he would like a scope of work before approving the resolution.

- ✓ Councilor Buckles motioned to table the Resolution. Councilor Houston seconded the motion. *Discussion:* Councilor Hebert stated that she is okay with the SRTS plan. Councilor McElroy noted that the \$15,000.00 needs to be used by June 30, 2024. Mayor George added that the requirement is State mandated. There was additional discussion as to whether the contractor would be available if the project is delayed. Councilor Buckles withdrew his motion. He added that the Resolution states the location of the project.
- ✓ Councilor Acuff motioned to approve Resolution 2024-L, A Resolution to Approve a Sidewalk Improvement Plan to Implement Safe Routes to School Plan as presented. Councilor Hodgins seconded the motion. *Discussion:* There was no further discussion. Motion passed unanimously.

D. Work Session Topics/Discussion:

- 1) Discussion: Language Updates to the Sheridan Municipal Code Chapter 5.32 Solicitors

Mayor George noted that the code does not address those solicitors that do not obtain a permit.

Councilor Houston commented positively on the language updates.

Councilor Buckles noted a couple of typos.

Council consensus was to have Tyler move forward with preparing an Ordinance with the updated language.

2) City Council Meeting Start Time

There was discussion about making sure that Council Meetings are held at a time that is convenient for the Public to attend. There was concern expressed about how difficult the current start time is because the meetings end so late. It was noted that it would be difficult for some Councilors to attend if the meetings started earlier. The Council consensus was to keep the meeting start time at 7:00 p.m.; however, Executives Sessions, or longer Public Hearings could be held prior to the Regular City Council meetings, at 6:00 p.m.

E. Mayor and Councilor Discussion:

- Mayor George expressed disappointment about the crosswalk painting in front of the IGA store. He added that he is curious about cost comparisons for painting annually versus using a more durable paint and only painting every few years.
- There was a request for a Task Force update.
- There were questions about the Public Works building/office improvements.
- Councilor Acuff commented that the new street sweeper should be stored indoors.
- There was discussion about ways to promote Sheridan and offer more for residents.

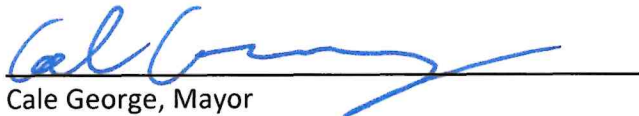
F. Second Public Comment Period:

- 1) Joe Neeley, Sheridan resident: Mr. Neeley commented on the crosswalk painting. He wondered if there were less expensive alternatives.

G. Adjournment

- ✓ Councilor Buckles made a motion to adjourn. The motion was seconded and passed.

The meeting adjourned at 8:21 p.m.


Cale George, Mayor

Attest:


Yvonne Hamilton, CMC, City Recorder