

CITY OF SHERIDAN

City Hall • 120 SW Mill Street • Sheridan, OR 97378

Phone 503-843-2347 • Fax 503-843-3661

www.cityofsheridanor.com

City Council Minutes

June 5, 2023, at 6:00 PM

Sheridan City Hall Council Chambers
120 SW Mill Street, Sheridan Oregon
Public Attendance in person & via Zoom

CALL TO ORDER, ROLL CALL:

Mayor Thomson called the Council Meeting to order at 6:01 p.m.

Roll Call: Present: Mayor Thomson; and Councilors Acuff, Buckles, McElroy, George, and Hodgins; Councilor Hebert arrived at 6:06 p.m.

Absent: None

Staff Present: Heidi Bell, City Manager; Tyler Yeoman-Millette, City Attorney; Kie Cottam, Public Works Director; and Yvonne Hamilton, City Recorder.

ADD OR REMOVE ITEMS TO AGENDA:

Tyler noted that two of the resolutions were revised. He provided revised resolutions to replace the resolutions that were included in the packet; Resolution 2023-Q and Resolution 2023-R.

PLEDGE OF ALLEGIANCE:

Mayor Thomson led the attendees in the Pledge of Allegiance.

- A. Public Comment Period:** None
- B. Council Visit to the Sheridan Museum of History**
The City Council toured the Sheridan Museum of History from 6:06 p.m. to 6:50 p.m.
- C. Presentation: History Report on Stoney Mountain Reservoir: Mayor Thomson**
Mayor Thomson reported on the History of Stoney Mountain Reservoir and provided a packet of information to the City Councilors. The packet was uploaded to the City website.
- D. Vote: Resolution 2023-R, A Resolution Authorizing the City Manager to Coordinate with Churches United and the Sheridan American Legion to Establish a Designated Cooling Center**
Tyler noted that, while Churches United is willing to help, they do not want to coordinate. Therefore, Churches United is removed from the resolution.

Heidi reported that there is an American Legion meeting happening this evening that Deycia is attending. Heidi also commented on a recent emergency management meeting she and Deycia attended, noting that they were offered training on operating a cooling center, including training on needed supplies and possible miscellaneous costs.

Heidi explained that the American Legion would be providing the cooling center location, and the City would be handling the administrative piece. She added that Grand Sheramina will handle food, if food is provided.

Councilor Buckles proposed that the Resolution wording in paragraph three be changed from “when the temperature is forecast to exceed 90 degrees” to “when the temperature is forecast to be 90 degrees or higher”.

Councilor Hebert suggested that the City pay the American Legion’s water bill, over and above the \$2,000 for operating expenses. She noted that the cost for air conditioning electricity is significantly more than the cost of water.

Mayor Thomson noted that operating expenses are part of the resolution.

Heidi added that this is a good time for the Council to discuss whether or not they would like to include paying the water bill.

Councilor George suggested that the City reimburse water for those days the cooling shelter is used.

Councilor Buckles commented that some of these issues could be resolved when rules are created.

- ✓ Councilor Hebert motioned for the City Council to approve Resolution 2023-R, A Resolution Authorizing the City Manager to Coordinate with the Sheridan American Legion to Establish a Designated Cooling Center with the change in the wording to “when the temperature is forecast to be 90 degrees or higher” and to include that the City will pay the Sheridan American Legion’s water bill. Motion failed for lack of a second.

Councilor McElroy commented on the need for a generator in the event of a PSPS.

Heidi replied that there is not a generator at the American Legion Hall; however, the Nazarene Church is the back-up location, and they do have a generator.

Councilor George added that perhaps the Sheridan High School could be an emergency back-up location.

Heidi informed the Council that Deycia texted her that the meeting at the American Legion Hall went well, and that they have no expectation for their water bill to be paid.

Mayor Thomson commented that the cooling center is a learning experience, adding that some of these issues can be revisited if needed.

- ✓ Councilor Hebert motioned for the City Council to approve Resolution 2023-R, A Resolution Authorizing the City Manager to Coordinate with the Sheridan

American Legion to Establish a Designated Cooling Center with the proposed wording change to “when the temperature is forecast to be 90 degrees or higher”. Councilor McElroy seconded the motion. *Discussion:* No further discussion. Motion passed unanimously.

E. Vote: Resolution 2023-P, A Resolution Authorizing Mayor and City Manager to Execute an Intergovernmental Agreement (IGA) Between the City of Sheridan and the Mid-Willamette Valley Council of Governments for Land Use Planning Services

Heidi listed and briefly explained the services offered by the Mid-Willamette Valley Council of Governments (COG).

Councilor Acuff asked if flood plane services are still included.

Heidi replied that they are still included, adding that is the reason that the City has a senior planner.

- ✓ Councilor Acuff motioned for the City Council to approve Resolution 2023-P, A Resolution Authorizing Mayor and City Manager to Execute an Intergovernmental Agreement (IGA) Between the City of Sheridan and the Mid-Willamette Valley Council of Governments for Land Use Planning Services. Councilor McElroy seconded the motion. *Discussion:* Councilor Buckles inquired about the cost differences. Heidi replied that private planners are more costly. Councilor Hebert commented that developers should be paying for planning fees. Tyler explained that the costs for contract employees associated with land use applications can be passed on to the developers. Motion passed unanimously.

F. Vote: Resolution 2023-Q, A Resolution Approving an IGA with the Mid-Willamette Valley Council of Governments for Grant Administration Services

- ✓ Councilor McElroy motioned for the City Council to approve Resolution 2023-Q, A Resolution Approving an IGA with the Mid-Willamette Valley Council of Governments for Grant Administration Services. Councilor Hodgins seconded the motion. *Discussion:* There were clarifying questions about some of the language in the document. Motion passed unanimously.

G. Vote: Ordinance 2023-02, An Ordinance Amending Chapter 8.10 of the Sheridan Municipal Code Relating to Public Camping, and Declaring an Emergency

- ✓ Councilor Acuff motioned to read Ordinance 2023-02, An Ordinance Amending Chapter 8.10 of the Sheridan Municipal Code Relating to Public Camping, and Declaring an Emergency for the first time by title only. Councilor McElroy seconded the motion. *Discussion:* There were clarifying questions about some of the ordinance language. Motion passed unanimously.

Tyler read Ordinance 2023-02 for the first time by title only.

- ✓ Councilor Acuff motioned to accept the first reading of Ordinance 2023-02. Councilor Buckles seconded the motion. *Discussion:* No further discussion.

Councilor Roll Call:

Acuff - yes	Buckles - yes	McElroy - yes
Hebert - yes	George - yes	Hodgins - yes

Motion passed with a 6 to 0 vote

- ✓ Councilor Acuff motioned to read Ordinance 2023-02, An Ordinance Amending Chapter 8.10 of the Sheridan Municipal Code Relating to Public Camping, and Declaring an Emergency for the second time by title only. Councilor McElroy seconded the motion. *Discussion:* No further discussion. Motion passed unanimously.

Tyler read Ordinance 2023-02 for the second time by title only.

- ✓ Councilor Acuff motioned to accept the second reading of Ordinance 2023-02. Councilor Buckles seconded the motion. *Discussion:* No further discussion.

Councilor Roll Call:

Acuff - yes	Buckles - yes	McElroy - yes
Hebert - yes	George - yes	Hodgins - yes

Motion passed with a 6 to 0 vote

H. Discussion: Community Garden Rules

Friends of the Sheridan Parks representative, Vivian Pena attended the meeting and took questions from the Council.

There were questions on defining at what age children should be supervised by an adult; the designation of garden beds; and who to report garden problems to. Ms. Pena noted that problems should be reported to the Garden Coordinator.

The Council consensus was that the presented layout of the West Valley Community Campus Community Garden rules is good, they just need to be fine-tuned for Sheridan.

I. Recap: Homeless and Social Services Options

Mayor Thomson informed the Council that some new opportunities have recently come up and she would like the Council to give her and Heidi some time to speak with Jon Legarza about these.

Heidi commented positively on the progress the City of Sheridan has made on homeless efforts.

Councilor Hebert suggested having Jon Legarza look into using the City owned house at 127 SW Mill as a service center. She added that he might be able to help determine the modifications needed.

Heidi responded that she would be happy to have Jon look at the home; however, he is not a contractor, so it would be difficult for him to make suggestions about needed modifications. Heidi explained that the service center would house the offices of non-profit organizations that help those in need with networking.

Councilor George commented that renting would be less expensive than the cost of renovating the City house.

Council consensus was to have Heidi move forward with the following:

1. Meeting with the School District to discuss using the yellow house at 609 S Bridge Street.
2. Coordinating with Encompass to attend a meeting and present to the City Council.
3. Working with Jon Legarza on alternatives.
4. Follow-up with the Confederated Tribes on their efforts.
5. RVs on residential properties.

J. Summary of Report on Neighborhood Dumpster Program

Tyler explained that the tenant is vacating the property as of June 20, 2023 and enforcement is on hold until the tenant has vacated. He noted that Deycia is in contact with the owner. Heidi added that this particular situation is being brought to the Council's attention because of the dollar amount spent.

Councilor Buckles commented on dumpster costs.

There was general follow-up discussion on code enforcement.

K. Mayor/Council Communication & Project Tracking Sheet/Set Next Work Session Topic(s)

The Council discussed the projects that have been completed that could be moved from the open list to the completed list.

Councilor Hebert commented on a bad sidewalk area between 835 and 883 SE Sheridan Road. Heidi reminded the Council that the best way to report a concern is by completing a Report a Concern form.

Councilor McElroy reported that the East side of the bridge has been repaired.

Mayor Thomson informed the Council that the railings will be arriving on Tuesday, June 6.

Heidi reported that Ernie Hebert has been working on fencing with the owner of 106 S Bridge. She added that the Hebert Trust is paying for the Hebert Plaza clock improvements.

Councilor Hebert commented that the owner of Center Market may retain the Monroe Event Center property as an event center.

L. Executive Session:

The City of Sheridan City Council will meet in Executive Session pursuant to ORS 192.660 (2)(d) To conduct deliberations with persons designated by the governing body to carry on labor negotiations.

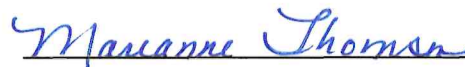
The City Council entered into Executive Session at 9:18 p.m.

The Executive Session ended at 10:12 p.m. and the Open Session reconvened.

M. ADJOURNMENT:

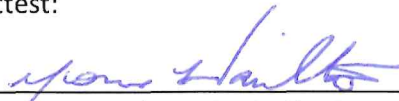
✓ Councilor Acuff made a motion to adjourn. The motion was seconded and passed.

The meeting adjourned at 10:13 p.m.



Marianne Thomson, Mayor

Attest:



Yvonne Hamilton, CMC, City Recorder

Motion Summary	Outcome	Acuff	Buckles	McElroy	Hebert	Cale	Hodgins
Hebert motioned for the City Council to approve Resolution 2023-R, A Resolution Authorizing the City Manager to Coordinate with the Sheridan American Legion to Establish a Designated Cooling Center with the proposed wording change to “when the temperature is forecast to be 90 degrees or higher”.	Passed	Yes	Yes	Yes	Yes	Yes	Yes
Acuff motioned for the City Council to approve Resolution 2023-P, A Resolution Authorizing Mayor and City Manager to Execute an Intergovernmental Agreement (IGA) Between the City of Sheridan and the Mid-Willamette Valley Council of Governments for Land Use Planning Services.	Passed	Yes	Yes	Yes	Yes	Yes	Yes
McElroy motioned for the City Council to approve Resolution 2023-Q, A Resolution Approving an IGA with the Mid-Willamette Valley Council of Governments for Grant Administration Services. Councilor Hodgins seconded the motion.	Passed	Yes	Yes	Yes	Yes	Yes	Yes
Acuff motioned to accept the first reading of Ordinance 2023-02.	Passed	Yes	Yes	Yes	Yes	Yes	Yes
Acuff motioned to accept the second reading of Ordinance 2023-02.	Passed	Yes	Yes	Yes	Yes	Yes	Yes

