

CITY OF SHERIDAN

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City Council Minutes

June 17, 2024

6:00 PM - City Council Executive Session (Closed to the Public)

7:00 PM - City Council Regular Meeting

Sheridan City Hall Council Chambers
120 SW Mill Street, Sheridan Oregon
Public Attendance in person & via Zoom

6:00 PM – CITY COUNCIL EXECUTIVE SESSION – (CLOSED TO THE PUBLIC)

Mayor George opened the Executive Session at 6:01 p.m.

1. **The City of Sheridan City Council will meet in Executive Session pursuant to ORS 192.660 (d)** To conduct deliberations with persons designated by the governing body to carry on labor negotiation.

Representatives of the news media and designated staff and other persons shall be allowed to attend the executive session. All other members of the audience are asked to leave the room.

Representatives of the news media are specifically directed not to report on any of the deliberations during the executive session, except to state the general subject of the session as previously announced. No decision will be made in the executive session.

2. **Adjournment of Executive Session**
The Executive Session adjourned at 6:50 p.m.

7:00 PM – CITY COUNCIL REGULAR MEETING

A. **Call to Order, Roll Call**

Mayor George called the Council Meeting to order at 7:06 p.m.

Roll Call: Present: Mayor George; and Councilors Acuff, Buckles, Hebert, Hodgins, Houston, and McElroy.

Absent: None

Staff Present: Heidi Bell, City Manager; Tyler Yeoman-Millette, City Attorney; Gary Mathis, Operations Director Water & Wastewater; Gwen Gorham, Library Director; and Yvonne Hamilton, City Recorder.

B. **Pledge of Allegiance**

C. Additions or Deletions to the Agenda:

- 1) Item F, Presentation was cancelled due to the presenter not being present.
- 2) Vote: Union COLA Increase was added as New Business Item L1.
- 3) It was noted that there was nothing to approve under Item H.

D. First Public Comment Period:

- 1) Andrew Martin, Sheridan resident: Mr. Martin expressed concern about the properties and fields around railroad tracks. He expressed concern about the potential for harm to children getting onto the tracks. Mr. Martin said that the areas need to be made safer and suggested fencing to keep children off the tracks.

E. Public Hearings:

- 1) Concerning the City's Election to Receive State Revenues for Fiscal Year 2024-2025

Mayor George opened the Public Hearing.

OPENING OF HEARING: The Hearing opened at 7:18 p.m.

CALL FOR ABSTENTIONS: None.

OBJECTIONS TO JURISDICTION: None.

OBJECTIONS TO NOTICE: None.

QUESTION OF STAFF: None.

PUBLIC INPUT: None.

CLOSE OF HEARING: The Hearing closed at 7:20 p.m.

- 2) Concerning the City's Budget for Fiscal Year 2024-2025

Mayor George opened the Public Hearing.

OPENING OF HEARING: The Hearing opened at 7:20 p.m.

CALL FOR ABSTENTIONS: Mayor George and Councilors Acuff and Hodgins declared conflicts of interest.

OBJECTIONS TO JURISDICTION: None.

OBJECTIONS TO NOTICE: None.

QUESTIONS OF STAFF: None.

PUBLIC INPUT: None.

CLOSE OF HEARING: The Hearing closed at 7:22 p.m.

F. Presentation:

- 1) West Coast Solar, Renee Jetton
Cancelled

G. Consent Agenda:

- 1) City Council Meeting Minutes for May 6, 2024, May 20, 2024, and June 3, 2024 and Budget Committee Minutes for May 23, 2024
 - ✓ Councilor Acuff motioned to approve the City Council Meeting Minutes for May 6, 2024, May 20, 2024, and June 3, 2024 and Budget Committee Minutes for May 23, 2024 as presented. Councilor Buckles seconded the motion. *Discussion: No further discussion.* Motion passed unanimously.

- 2) Voucher Directory for invoices paid from May 20, 2024 to June 17, 2024
 - ✓ Councilor Acuff motioned to approve the Voucher Directory for invoices paid from May 20, 2024 to June 17, 2024 as presented. Councilor Buckles seconded the motion. *Discussion: Councilor Buckles commented that, prior to the meeting, he asked several questions that were answered satisfactorily. He noted that the US Bank Credit Card breakdown would be included in the next Council packet.* Motion passed unanimously.

H. Vote: Voucher Directory Bulletin Board Expense: None.

I. Department Reports:

- 1) Sheriff's Report for May 2024

- 2) Public Works Director Report
Gary Mathis provided a verbal report. He commented on the success of Clean-up Day, Hometown Days, the completion of street striping, the annual CCR, irrigation system repairs, and the upcoming crosswalk bid opening.

- 3) Library Director Report

- 4) Code Enforcement Report

- 5) City Recorder/Treasurer Reports

- 6) City Planner Report

- 7) Attorney Report
Tyler commented on the grant the City received to redo the Development Code. He noted that he has been busy working with the City Planner.

J. Ordinances and Resolutions:

- 1) Vote: Resolution 2024-M, A Resolution Certifying that the City of Sheridan is Eligible to Receive State Funds
 - ✓ Councilor Buckles motioned to approve Resolution 2024-M, A Resolution Certifying that the City of Sheridan is Eligible to Receive State Funds. Councilor

Hodgins seconded the motion. *Discussion: No further discussion.* Motion passed unanimously.

- 2) Vote: Resolution 2024-N, A Resolution Declaring the City's Election to Receive State Revenues for Fiscal Year 2024-2025
 - ✓ Councilor Acuff motioned to approve Resolution 2024-N, A Resolution Declaring the City's Election to Receive State Revenues for Fiscal Year 2024-2025. Councilor Hodgins seconded the motion. *Discussion: No further discussion.* Motion passed unanimously.

- 3) Vote: Resolution 2024-O, A Resolution Adopting the Budget for the Fiscal Year Beginning July 1, 2024, Making Appropriations, Levying Taxes and Categorizing the Taxes
 - ✓ Councilor Hodgins motioned to approve Resolution 2024-O, A Resolution Adopting the City of Sheridan Budget for the Fiscal Year Beginning July 1, 2024 in the amount of \$19,026,872, and making the appropriations as presented in the Resolution by imposing and categorizing the permanent tax rate of \$2.1307 per \$1,000 of assessed value. Councilor Acuff seconded the motion. *Discussion: Councilor Houston stated that he disagrees with adding another library position, noting that the money should be put elsewhere in the budget for emergencies. He added that there are no contingency funds in water or streets for emergencies. There were questions as to whether money from one fund could be used in a different fund. Heidi clarified that money in the General Fund may be used in other funds. She also noted that there is \$106,085 budgeted for contingency in the water fund. There was discussion about safety concerns as well as insurance issues if there is only one person working in the library. Suggestions to cut General Fund expenditures included reducing library hours or eliminating the purchase of new library furniture. It was noted that the Budget Committee reduced park expenditures.*
Motion passed with a 2 to 0 vote; Councilors Acuff, Hodgins, McElroy, and Hebert abstained.

- 4) Vote: Resolution 2024-R, A Resolution Demonstrating the Sheridan City Council's Support for the City's Application to the Department of Land Conservation and Development's Transportation Growth Management Grant Program to Update the City's Transportation System Plan (TSP)
 - ✓ Councilor Acuff motioned to approve Resolution 2024-R, A Resolution Demonstrating the Sheridan City Council's Support for the City's Application to the Department of Land Conservation and Development's Transportation Growth Management Grant Program to Update the City's Transportation System Plan (TSP). Councilor Hodgins seconded the motion. *Discussion: No further discussion.* Motion passed unanimously.

- 5) Vote: Ordinance 2024-04, An Ordinance Amending Chapter 5.32 of the Sheridan Municipal Code Relating to Solicitors

- ✓ Councilor Hodgins motioned to read Ordinance 2024-04, An Ordinance Amending Chapter 5.32 of the Sheridan Municipal Code Relating to Solicitors for the first time by title only. Councilor Buckles seconded the motion; *Discussion: No further discussion.* Motion passed with a 6 to 0 vote
Tyler read Ordinance 2024-04 for the first time by title only.

Councilor Acuff motioned to accept the first reading of Ordinance 2024-04. Councilor Buckles seconded the motion. *Discussion: No further discussion.* Motion passed with a 6 to 0 vote

Councilor Roll Call:

Acuff – yes Buckles – yes McElroy – yes
Hebert – yes Houston – yes Hodgins – yes

- ✓ Councilor Acuff motioned to read Ordinance 2024-04, An Ordinance Amending Chapter 5.32 of the Sheridan Municipal Code Relating to Solicitors for the second time by title only. Councilor Buckles seconded the motion; *Discussion: No further discussion.* Motion passed with a 6 to 0 vote

Tyler read Ordinance 2024-04 for the second time by title only.

Councilor Acuff motioned to accept the second reading of Ordinance 2024-04. Councilor Buckles seconded the motion. *Discussion: No further discussion.* Motion passed with a 6 to 0 vote

Councilor Roll Call:

Acuff – yes Buckles – yes McElroy – yes
Hebert – yes Houston – yes Hodgins – yes

- 6) Vote: Resolution 2024-Q, A Resolution Referring to the Electors the Question of Whether to Establish a Ban on State-Licensed Psilocybin Product Manufactures and Psilocybin Centers Within the City’s Jurisdictional Boundaries and For Approval at the Next Statewide General Election on November 5, 2024

Councilor Acuff provided clarification on what the outcomes would be with either a yes or no vote. Councilor Buckles pointed out that the Explanatory Statement describes the outcomes.

- ✓ Councilor McElroy motioned to approve Resolution 2024-Q, A Resolution Referring to the Electors the Question of Whether to Establish a Ban on State-Licensed Psilocybin Product Manufactures and Psilocybin Centers Within the City’s Jurisdictional Boundaries and For Approval at the Next Statewide General Election on November 5, 2024. Councilor Hodgins seconded the motion. *Discussion: Councilor Houston expressed opposition to referring the question to the voters. Tyler noted that legally, the question of a ban must be referred to the voters. Councilor Houston commented that a plant should not be banned. Councilor Buckles clarified that Psilocybin is the drug that is processed from the*

plant. Councilor Hebert noted that she is not opposed to supervised administration of Psilocybin.

Heidi provided the history of how the City arrived at this point on Psilocybin.

Councilor Houston explained that Psilocybin is a very important drug for treatment of veterans suffering from PTSD. He added that it would be shortsighted of him to stop or get in the way of this treatment. Motion passed with a 4 to 2 vote; Councilors Acuff and Houston voted no.

7) Vote: Ordinance 2024-05, An Ordinance Declaring a Ban on Psilocybin Service Centers and the Manufacture of Psilocybin Products, Referring Such Ordinance to the Voters and Declaring an Emergency

- ✓ Councilor McElroy motioned to read Ordinance 2024-05, An Ordinance Declaring a Ban on Psilocybin Service Centers and the Manufacture of Psilocybin Products, Referring Such Ordinance to the Voters and Declaring an Emergency for the first time by title only. Councilor Hodgins seconded the motion; *Discussion: Councilor Houston requested that the full text of Ordinance 2024-05 be read.* Motion passed with a 5 to 1 vote; Councilor Houston voted no.

Tyler read the full text of Ordinance 2024-05 for the first time.

Councilor Acuff motioned to accept the first reading of Ordinance 2024-05.

Councilor Buckles seconded the motion. *Discussion: No further discussion.* Motion passed with a 4 to 2 vote

Councilor Roll Call:

Acuff – no	Buckles – yes	McElroy – yes
Hebert – yes	Houston – no	Hodgins – yes

- ✓ Councilor Hodgins motioned to read Ordinance 2024-05, An Ordinance Declaring a Ban on Psilocybin Service Centers and the Manufacture of Psilocybin Products, Referring Such Ordinance to the Voters and Declaring an Emergency for the second time by title only. Councilor McElroy seconded the motion; *Discussion: No further discussion.* Motion passed with a 5 to 0 vote; Councilor Houston abstained.

Tyler read Ordinance 2024-05 for the second time by title only.

Councilor Houston motioned to accept the second reading of Ordinance 2024-05.

Councilor McElroy seconded the motion. *Discussion: No further discussion.* Motion passed with a 4 to 2 vote

Councilor Roll Call:

Acuff – no	Buckles – yes	McElroy – yes
Hebert – yes	Houston – no	Hodgins – yes

K. Unfinished Business: None.

L. New Business:

1) Vote: Union COLA Increase

- ✓ Councilor Buckles motioned to approve a Union COLA increase of 6% starting July 1, 2024. Councilor McElroy seconded the motion. *Discussion: No further discussion.* Motion passed unanimously.

2) Vote: Award Community Grant Applicants for Quarter 4

Councilor Hodgins suggested that the Council award \$100 less than the requested amount to each of the applicants, except Friends of Sheridan Parks & Recreation would be awarded \$500.

Councilor McElroy stated that he is not in favor of awarding a grant to Friends of Sheridan Parks & Recreation because they have already received grants in the past. He suggested awarding \$427.429 to each of the remaining seven applicants.

Councilor Hebert agreed with Councilor Hodgins; however, she expressed that the full amount should go to Sheridan Revitalization Movement and Art Conspiracy.

Councilor Houston noted that Provoking Hope was not necessarily a priority for him.

Councilor Buckles agreed with Councilor McElroy, adding that while he supports the parks, the City has done more than enough for Friends of Sheridan Parks & Recreation.

- ✓ Councilor Buckles motioned to award \$427.429 to all of the Community Grant 4th Quarter applicants except Friends of Sheridan Parks & Recreation. Councilor McElroy seconded the motion. *Discussion: No further discussion.* Motion passed with a 5 to 1 vote; Councilor Houston voted no.

M. City Manager Report

Heidi touched on highlights from her report that was included in the City Council packet. She also reported on a meeting that she and Mayor George attended earlier that day with Representative Andrea Salinas. At the meeting, Heidi learned that a representative could meet with developers to help them navigate FEMA flood requirements and wetlands.

Heidi expressed gratitude to the FFA for donating their leftover plants for planting at the plaza, and to Kay Buckles for planting them.

Heidi reminded the Council that the City still needs a Planning Commissioner.

N. Second Public Comment Period:

- 1) Joe Neeley, Sheridan resident: Mr. Neeley commented on a recent poll that he conducted regarding Council meeting times. He reported that the poll results showed that over 50% preferred 6:00 p.m. to 8:00 p.m.

O. Mayor/Council Comments:

Mayor George commented that he recently scored grant applications for Yamhill County. He also reported that he and Staff are looking into industrial land inventory.

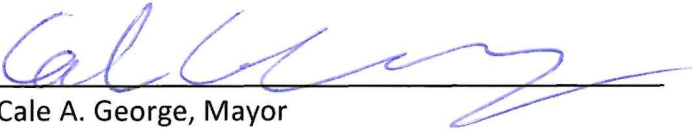
Councilor Hebert reported that the Riverfront group would like river access from the City-owned property across from Rock Creek Road for rafting. Heidi noted that the area is not designated as a park, adding that it will take some time to make it a park.

Councilor Houston commented that Ordinance 2024-05, Section 6 wording is misleading.

P. Adjournment:

- ✓ Mayor George made a motion to adjourn. The motion was seconded and passed unanimously.

The meeting adjourned at 9:58 p.m.


Cale A. George, Mayor

Attest:


Yvonne Hamilton, CMC, City Recorder