

CITY OF SHERIDAN

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City Council Minutes

July 15, 2024

7:00 PM - City Council Regular Meeting

Faulconer-Chapman School

332 SW Cornwall Street, Sheridan Oregon

Public Attendance in person & via Zoom

A. Call to Order, Roll Call

Mayor George called the Council Meeting to order at 7:02 p.m.

Roll Call: Present: Mayor George; and Councilors Acuff, Buckles, Hodgins, Houston, and McElroy; Councilor Hebert arrived at 7:03 p.m..

Absent: None

Staff Present: Heidi Bell, City Manager; Tyler Yeoman-Millette, City Attorney; Gary Mathis, Operations Director Water & Wastewater; Gwen Gorham, Library Director; and Yvonne Hamilton, City Recorder.

B. Pledge of Allegiance

C. Additions or Deletions to the Agenda:

- 1) The order of the Council Agenda was changed prior to the start of the meeting. The minutes reflect the order of the meeting.
- 2) New Business Items 1 and 2 were removed from the agenda. It was requested that both items be discussed in an Executive Session.

D. First Public Comment Period: *None*

E. Public Hearings: *None*

F. Presentation:

- 1) PGE, Maria Pope, President and CEO
 - ❖ The presentation slides and audio recording were uploaded to the City's website.
- 2) Recology Rate Review, Dan Blue, Government & Community Relations Manager-Northern Oregon
 - ❖ The presentation slides and audio recording were uploaded to the City's website.

- 3) **Vote:** Resolution 2024-W, To Adopt the Findings and Recommendations of Recology's Rate Review Service Report and the Proposed Rate Schedule Effective August 1, 2024
 - ✓ Councilor Acuff motioned to approve Resolution 2024-W, To Adopt the Findings and Recommendations of Recology's Rate Review Service Report and the Proposed Rate Schedule Effective August 1, 2024. Councilor Hodgins seconded the motion. *Discussion:* Councilor Hebert commented that she would like more information on Recology's franchise fees that are paid to the City. Motion passed unanimously.

G. Consent Agenda:

- ✓ Councilor Acuff motioned to approve the Consent Agenda as presented. Councilor Buckles seconded the motion. *Discussion:* Councilor Buckles noted a typo on page 6 of the June 17 minutes; Yvonne will correct. He commented that all of his questions regarding the Voucher Directory were answered satisfactorily by City staff. Heidi noted that the \$2,000 paid to the American Legion was for the Cooling Center Insurance. Motion passed unanimously.

H. Vote: Voucher Directory Bulletin Board Expense:

- ✓ Councilor Acuff motioned to approve Bulletin Board Expense. Councilor Buckles seconded the motion. *Discussion: No further discussion.* Motion passed with a 3 to 0 vote; Councilors Hodgins, Houston, and McElroy abstained.

I. New Business:

- 1) **Vote:** Approve Union Contract. *Removed*
- 2) **Vote:** Approve City Manager Contract. *Removed*
- 3) **Mayor Appointment of Parks & Recreation Committee Member**
 - ✓ Mayor George appointed Bryan Baker to the open voting position on the Parks & Recreation Committee.
- 4) **Mayor Appointment/Council Confirmation: Planning Commission Member**
 - ✓ After positive feedback from the City Council, Mayor George appointed John Jennings to the open Planning Commission position.

J. Ordinances and Resolutions:

- 1) **Vote:** Ordinance 2024-04, An Ordinance Amending Chapter 5.32 of the Sheridan Municipal Code Relating to Solicitors
 - ✓ Councilor Acuff motioned to read Ordinance 2024-04, An Ordinance Amending Chapter 5.32 of the Sheridan Municipal Code Relating to Solicitors by title only. Councilor Buckles seconded the motion; *Discussion: No further discussion.* Motion passed with a 6 to 0 vote

Tyler read Ordinance 2024-04 by title only.

Councilor Acuff motioned to accept the first reading and adopt Ordinance 2024-04. Councilor Buckles seconded the motion. *Discussion: No further discussion.*

Councilor Roll Call:

Acuff – yes Buckles – yes McElroy – yes
Hebert – yes Houston – yes Hodgins – yes

Motion passed with a 6 to 0 vote

- 2) Vote: Ordinance 2024-05, An Ordinance Declaring a Ban on Psilocybin Service Centers and the Manufacture of Psilocybin Products, Referring Such Ordinance to the Voters and Declaring an Emergency

- ✓ Councilor Buckles motioned to read Ordinance 2024-05, An Ordinance Declaring a Ban on Psilocybin Service Centers and the Manufacture of Psilocybin Products, Referring Such Ordinance to the Voters and Declaring an Emergency by title only. Councilor McElroy seconded the motion; *Discussion: No further discussion.* Motion passed with a 4 to 2 vote; Councilors Acuff and Houston voted no.

Tyler read the full text of Ordinance 2024-05.

Councilor McElroy motioned to accept the reading and adopt Ordinance 2024-05. Councilor Buckles seconded the motion. *Discussion: No further discussion.*

Councilor Roll Call:

Acuff – no Buckles – yes McElroy – yes
Hebert – yes Houston – no Hodgins – yes

Motion passed with a 4 to 2 vote

- 3) Vote: Resolution 2024-U, Changing the Authorized Signers and Establishing Online Access to the First Federal Savings and Loan Account
Heidi distributed an amended version of the resolution, noting that there was a typo on the original that was included in the packet.

- ✓ Councilor Acuff motioned to approve Resolution 2024-U, Changing the Authorized Signers and Establishing Online Access to the First Federal Savings and Loan Account as amended. Councilor Hodgins seconded the motion. *Discussion: A request was made for the list of account signers; Heidi listed the account signers. Motion passed unanimously.*

K. Department Reports:

- 1) Sheriff's Report for June 2024
- 2) Public Works Director Report
- 3) Library Director Report
- 4) Code Enforcement Report
- 5) City Recorder/Treasurer Reports
- 6) City Planner Report
- 7) Attorney Report

L. **Unfinished Business:** None.

M. **City Manager Report**

Heidi received questions from the Council on her City Manager Report that was included in the packet. There was discussion regarding engaging with the Council of Governments on Park Master Plan edits. Heidi noted the importance of the Park Master Plan for SDC fees.

N. **Second Public Comment Period:** *None*

O. **Mayor/Council Comments:**

- August 23 is the application deadline for the General Election.
- There is a need for cooling center volunteers.
- It was noted that Psilocybin businesses are medical clinics.
- A request was made for a Civil West Engineering progress report.
- A request was made for an update on the final Task Force report.
- There will be a Town Hall in October.
- There will be an Executive Session on July 22, 2024 at 6:00 p.m.


P. **Adjournment:**

- ✓ Councilor McElroy made a motion to adjourn. The motion was seconded and passed unanimously.

The meeting adjourned at 9:58 p.m.


Cale A. George, Mayor

Attest:


Yvonne Hamilton, CMC, City Recorder