

# CITY OF SHERIDAN

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## City Council Minutes

August 5, 2024

6:30 PM - City Council Executive Session (Closed to the Public)

7:00 PM - City Council Special Session

Sheridan City Hall Council Chambers  
120 SW Mill Street, Sheridan Oregon  
Public Attendance in person & via Zoom

### 6:30 PM – CITY COUNCIL EXECUTIVE SESSION – (CLOSED TO THE PUBLIC)

Mayor George opened the Executive Session at 6:31 p.m.

1. **The City of Sheridan City Council will meet in Executive Session pursuant to ORS 192.660 (2)(e)**  
To conduct deliberations with persons designated by the governing body to negotiate real property transactions.

Representatives of the news media and designated staff and other persons shall be allowed to attend the executive session. All other members of the audience are asked to leave the room.

Representatives of the news media are specifically directed not to report on any of the deliberations during the executive session, except to state the general subject of the session as previously announced. No decision will be made in the executive session.

2. **Adjournment of Executive Session**  
The Executive Session adjourned at 7:07 p.m.

### 7:00 PM – CITY COUNCIL SPECIAL SESSION

#### A. **Call to Order, Roll Call**

Mayor George called the Council Meeting to order at 7:08 p.m.

Roll Call: Present: Mayor George; and Councilors Acuff, Buckles, Hebert, Hodgins, Houston, and McElroy.

Absent: None

Staff Present: Heidi Bell, City Manager; Tyler Yeoman-Millette, City Attorney; Gary Mathis, Operations Director Water & Wastewater; Gwen Gorham, Library Director; and Yvonne Hamilton, City Recorder.

**B. Additions or Deletions to the Agenda:**

- 1) Item E2) Approve Union Contact was moved to after Item C) Presentation.
- 2) Item E3) Real Estate Transaction was deleted.

**C. Presentation:**

- 1) West Coast Solar, Renee Jetton

Ms. Jetton owns 25 acres outside of the City limits of Sheridan that she would like to construct solar panels on. Oregon Department of Energy requires that she partner with a local government or non-profit agency. The first step in the process is partnering with the agency to apply for the planning grant; the next step would be to apply for a construction grant. Ms. Jetton anticipates that the panels would generate six megawatts of solar power, which would power approximately 1,000 homes. She would like to partner with the City of Sheridan on the project.

The City Council requested that Ms. Jetton provide additional information about the partnership and the project.

**D. Work Session Topics/Discussion:**

- 1) Task Force Report

Nick Giannettino, Headwater Consulting provided a three-page handout which outlined the history and direction of the Task Force. Nick explained that initially the Task Force was mislabeled as "Housing." He continued explaining that on January 17, 2024, the Council moved in the direction of a resource center; page two of the handout provides a summation of what the Council wanted. Nick added that page three lists the Task Force objectives. He said that the Final Report is a culmination of the Task Force's recommendations.

Nick listed the recommendations:

- Continue providing support for a Town Hall meeting.
- Evaluate partners to Provoking Hope to help staff to help expand the available services.
- Evaluate the feasibility of providing more facilities.
- Evaluate what other tasks the Council might want the group to undertake.
- Work with the City Manager and City Council so objectives are met.

The Council had the opportunity for Q&A with Nick.

Q: What services does Provoking Hope provide and how many people are they serving?

A: Nick recommended that the Council consider requesting a monthly report. He noted that the Oregon Family Support Center expressed willingness to locate in Sheridan to work with Provoking Hope.

Q: Is there a plan to allow for other Task Force members to contribute to the final report?

A: Nick responded that it is a good idea to get final input from the members as a one last look back.

Heidi noted that they could add background of the timeline and how the group transitioned.

Nick noted that he used flip charts during the meeting to write down participants' thoughts and ideas.

Q: It was requested that they include information on what worked and what didn't.

A: Nick said that he would provide an after-action review.

2) League of Oregon Cities 2025-2026 Legislative Priorities 2025-2026 Legislative Priorities Voting :: League of Oregon Cities (orcities.org)

The Council reviewed the League of Oregon Cities list of priorities. They will email their top five priorities to Heidi for the August 19<sup>th</sup> City Council meeting. The City Council eliminated the following:

- Shelter and Homeless Response
- Restoration of Recreational Immunity
- Continued Addiction Policy Reform
- Building Decarbonization, Efficiency, and Modernization
- Lodging Tax Flexibility
- Digital Equity and Inclusion
- Cybersecurity & Privacy
- Artificial Intelligence
- Community Safety and Neighborhood Livability
- Place-Based Planning

The remaining priorities to be included on the selection list are:

- Infrastructure Funding
- Employment Lands Readiness and Availability
- Full Funding and alignment for Housing Production
- Behavioral Health Enhancements
- Investments in Community Resiliency and Climate Planning Resources
- Address Energy Affordability Challenges from Rising Utility Costs
- Marijuana Tax
- Alcohol Tax
- Resilient, Futureproof Broadband Infrastructure and Planning Investment
- 2025 Transportation Package
- Funding and Expanding Public and Inter-Community Transit
- Shift from a Gas Tax to a Road User Fee
- Operator-in-Training Apprenticeships

**E. New Business:**

1) Vote: Resolution 2024-T, Adopting a Park Host Agreement

- ✓ Councilor Acuff made a motion to approve Resolution 2024-T, a Resolution Adopting a Park Host Agreement. Councilor Hodgins seconded the motion.

*Discussion:* There were clarifying questions asked by Council. Tyler noted that the City's Workers Compensation Plan would cover the Park Host, under volunteer. He also noted that utilities would be limited to reasonable consumptions at the City's discretion. There were additional clarifying questions about the agreement, including the agreement time frame, which is six months. It was suggested that a camera that records to a DVR be added to the Park Host site.

Motion passed unanimously.

2) Vote: Approve Union Contract

- ✓ Councilor Acuff made a motion to approve the Union Contract. Councilor Hodgins seconded the motion. *Discussion:* No further discussion. Motion passed unanimously.

3) Vote: Real Estate Transaction

Removed from the Agenda

**F. Public Comment:**

- 1) Joe Neeley, Sheridan resident: Mr. Neeley commented that his video recordings of the Task Force meeting are available on his YouTube platform.

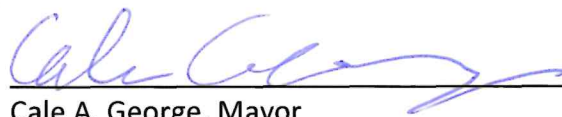
**G. Mayor and Councilor Discussion:**

- Councilor Hebert commented on the Recycle Center and the generous volunteers that have been working to maintain the collection area.
- Heidi announced that Sheridan is in the running to have a staffed Recycling Center.
- Councilor Acuff commented that through the stewardship program, mattress collection will be free beginning January 1, 2025.
- Councilor McElroy commented on the illegal activity taking place behind the American Market. Additionally, he commented on the importance of buying local and requested that they discuss it at a future Council meeting.
- Councilor Houston commented that he has received inquiries requesting water quality testing.
- Councilor Hodgins requested an update on the Morgan Street house.
  - Heidi responded that it is on the "Burn to Learn" list.
  - Mayor George requested that the Councilors contact him about their vision for the area.
- Mayor George commented that camping or living in an RV is not allowed in the City.
- Councilor Hebert requested a discussion at a future Council meeting regarding the removal of fluoride from City water.

**H. Adjournment:**

- ✓ Councilor McElroy made a motion to adjourn. The motion was seconded and passed unanimously.

The meeting adjourned at 9:01 p.m.

  
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Cale A. George, Mayor

Attest:

  
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Yvonne Hamilton, CMC, City Recorder