



CITY OF SHERIDAN

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City Council Minutes

September 18, 2023, at 7:00 PM

Sheridan City Hall Council Chambers
120 SW Mill Street, Sheridan Oregon
Public Attendance in person & via Zoom

A. CALL TO ORDER, ROLL CALL:

Mayor Thomson called the Council Meeting to order at 7:00 p.m.

Roll Call: Present: Mayor Thomson; and Councilors Acuff, Buckles, McElroy, Hebert, and George.

Absent: Hodgins

Staff Present: Heidi Bell, City Manager; Tyler Yeoman-Millette, City Attorney; Gwen Gorham, Library Director; Gary Mathis, Director of Operations: Water and Wastewater; and Yvonne Hamilton, City Recorder.

B. PLEDGE OF ALLEGIANCE

C. ADDITIONS OR DELETIONS TO THE AGENDA:

The Mayor delivered a message of thanks to the City Council and City Staff for their continued hard work.

Mayor Thomson moved Item N1i, Homelessness Step 1, Mobile Shower and Laundry Unit to take place as Item C.

Mayor Thomson gave a brief update on the progress of the mobile shower and laundry unit. Forest River is unable to build the unit, but they did provide information that led Mayor Thomson to a McMinnville company that is able to build the unit; she is waiting for a quote from them.

D. FIRST PUBLIC COMMENT PERIOD:

1) Loretta Martineau, lives within City limits:

- Ms. Martineau commented on the News Register Article titled "Encompass Yamhill Valley poised to guide Sheridan homeless effort". Heidi noted that the article had incorrect information, adding that no relationship has been established between Encompass Yamhill and the City.
- She asked about any requirements placed on the \$225,000 that the City received for homeless efforts.

- She questioned whether there really is a homeless issue, or if there is more of a drug/mental health issue.
- Ms. Martineau expressed concern regarding mental health.
- She commented on Oregon Health Authority's approval of seven issues that funding could be used for, while questioning how an organization that only addresses one of those issues was able to receive funding.

Councilor Buckles emphasized that the Council is looking into all options, there has been no agreements made with anyone, and the Council is looking for the best solutions.

- 2) Rick Martineau, lives within City limits:
 - He expressed concern about the speeding problems on West Main Street (Hwy 18B), adding that law enforcement needs to be enforcing the speed limit.
- 3) Ginger O'Leary, lives within City limits, declined to comment.
- 4) Julie O'Leary, lives within City limits:
 - She asked the Council to consider the risks associated with the types of people and the upkeep of the area.
 - Ms. O'Leary inquired about why Cherry Hill Road was rocked and tarred. Heidi replied that Cherry Hill Road is a Yamhill County road.
- 5) Samantha Crabtree, lives within City limits:
 - Ms. Crabtree expressed concern for the safety of Sheridan families, adding that she does not like the idea of the mobile shower/laundry unit.
 - She expressed concern regarding drug activity, especially in front of some of the Sheridan churches.
- 6) Joe Neeley, lives within City limits:
 - Mr. Neeley commented that he spoke with Bobby with the American Legion. Bobby estimates the number of homeless at about 30, many of whom are down on their luck.
 - He expressed that he is a proponent of improving the crosswalk at Benny Huie's and the Country Bargain store, adding that a signal would be beneficial. Councilor Hebert commented that compact vehicle only parking would help to increase visibility at that location.
- 7) Dierdre Errand, lives within City limits:
 - She spoke about her homeless son that lives in her yard because his camp at the end of Main Street burned down.
 - Ms. Errand commented that the City Park restrooms never worked.
 - She mentioned that J&M Homes in McMinnville may be able to build portable restrooms.

E. **PRESENTATIONS:** None

F. **APPROVE CITY COUNCIL MEETING MINUTES:**

- ✓ Councilor Buckles motioned to approve the City Council Meeting Minutes for August 21, 2023. Councilor McElroy seconded the motion. *Discussion:* No further discussion. Motion passed unanimously.

G. **VOUCHER DIRECTORY FOR INVOICES PAID:**

- ✓ Councilor McElroy motioned to approve the Voucher Directory for invoices paid from August 21, 2023 to September 18, 2023. Councilor Acuff seconded the motion. *Discussion:* No further discussion. Motion passed unanimously.

H. **DEPARTMENT REPORTS:**

- 1) Sheriff's Report for August 2023
- 2) Finance Specialist Budget Reports
Heidi clarified the meaning of "unappropriated funds".
- 3) Public Works Director Report
Councilor Hebert commented on street repairs.
- 4) Library Director Report
- 5) Code Enforcement & Safety Report
Heidi gave updates on some of the code cases. She added that Deycia is willing to provide a follow-up email.
- 6) City Recorder Report
- 7) City Planner Report
- 8) Attorney Report
Tyler noted that he has been busy with development cases, human resources questions, and the Stella Jones chemical spill.

I. **ORDINANCES AND RESOLUTIONS:**

- 1) Vote: Ordinance 2023-04, An Ordinance Amending Chapters 13.12.260 of the Municipal Code Relating to Sewer User Charges
 - ✓ Councilor Acuff motioned to read Ordinance 2023-04, An Ordinance Amending Chapters 13.12.260 of the Municipal Code Relating to Sewer User Charges for the first time by title only. Councilor McElroy seconded the motion; motion passed unanimously.

Tyler read Ordinance 2023-04 for the first time by title only.

- ✓ Councilor Acuff motioned to accept the first reading of Ordinance 2023-04. Councilor Buckles seconded the motion. *Discussion:* No further discussion.

Councilor Roll Call:

Acuff – yes Buckles – yes McElroy – yes
Hebert – yes George – yes Hodgins – Absent

Motion passed with a 5 to 0 vote

- ✓ Councilor Acuff motioned to read Ordinance 2023-04, An Ordinance Amending Chapters 13.12.260 of the Municipal Code Relating to Sewer User Charges for the second time by title only. Councilor Buckles seconded the motion; motion passed unanimously.

Tyler read Ordinance 2023-04 for the second time by title only.

- ✓ Councilor Acuff motioned to accept the second reading of Ordinance 2023-04. Councilor McElroy seconded the motion. *Discussion:* No further discussion.

Councilor Roll Call:

Acuff – yes Buckles – yes McElroy – yes
Hebert – yes George – yes Hodgins – Absent

Motion passed with a 5 to 0 vote

J. UNFINISHED BUSINESS: None

K. NEW BUSINESS:

- 1) Appointment of Voting Member to the Parks and Recreation Committee
Mayor Thomson appointed Nicole Pugh to the Parks and Recreation Committee as a voting member.

L. CITY MANAGER REPORT:

Heidi received questions from the Council on her City Manager report that was included in the Council packet.

Councilor Acuff inquired about why Keller is the engineer on the Yamhill Street sewer project. Heidi explained that because we were contracted with Keller at the time of the CDBG \$1.4 million grant, it would be difficult for grant management to change engineers.

Heidi reminded the Council about some important upcoming dates for Goal Setting, DEI Training, and an FCI Partner tour.

M. SECOND PUBLIC COMMENT PERIOD:

Cindy Sample, lives within City limits, declined to comment, noting that her concerns were addressed during the first Public Comment period.

N. MAYOR/COUNCIL COMMENTS:

1) Mayor Thomson

- i. Homelessness Step 1, Mobile Shower and Laundry Unit
Moved to Item C.

- ii. Heider Building Construction Update

Mayor Thomson reported on a recent visit to the site with Heidi, and City Planner Laura Conroy. Mayor listed some of the construction updates that they received from the owner.

2) Councilor Hodgins

- i. Dog Parks Update

In Councilor Hodgins absence, Heidi gave a brief report. She noted that the temporary location of the dog park at the City Park is the old horseshoe pit area. Heidi reported that the Jefferson Street dog park location is ready to begin construction. She added that the Parks and Recreation Committee approved rules for the dog parks.

3) Councilors Hebert and Hodgins

- i. Public Art Group Update

Councilor Hebert reported on the group's work with the Sheridan Revitalization Committee to organize a mural. She noted that she is willing to volunteer her building for a directional mural (similar to the one on Boersma's building in McMinnville). Councilor Hebert also commented on the group's work on a new City logo.

OTHER COUNCIL COMMENTS:

- Mayor Thomson distributed for review, a list of services available through "211".
- Councilor Buckles commented that he has received complaints about City Hall not being open during the lunch hour.
- Councilor McElroy expressed concern about vehicles passing on the right side when other vehicles are stopped at crosswalks. Councilor Buckles commented on the additional yellow crosswalk striping. Tyler noted that, according to Oregon law, every corner is a crosswalk.
- Councilor Hebert requested an update on the Bridge lights. Heidi will follow-up.
- Councilor George inquired about broadband internet. Heidi noted that the City is working with Alyrica on a franchise agreement to bring reliable broadband to Sheridan.
- Councilor McElroy expressed concern regarding the City's water rights. Heidi replied that GSI has completed the work and it is at the State.
- Councilor McElroy commented on the need to look into using Stoney Mountain. Heidi noted that the Water Master Plan will address Stoney Mountain.
- Councilor Hebert commented on the positive side of helping those experiencing homelessness.

O. ADJOURNMENT:

- ✓ Councilor Acuff made a motion to adjourn. The motion was seconded and passed unanimously.

The meeting adjourned at 8:29 p.m.


Marianne Thomson, Mayor

Attest:


Yvonne Hamilton, CMC, City Recorder

Motion Summary	Outcome	Acuff	Buckles	McElroy	Hebert	Cale	Hodgins
Buckles motioned to approve the City Council Meeting Minutes for August 21, 2023.	Passed	Yes	Yes	Yes	Yes	Yes	Absent
McElroy motioned to approve the Voucher Directory for invoices paid from August 21, 2023 to September 18, 2023.	Passed	Yes	Yes	Yes	Yes	Yes	Absent
Acuff motioned to accept the first reading of Ordinance 2023-04.	Passed	Yes	Yes	Yes	Yes	Yes	Absent
Acuff motioned to accept the second reading of Ordinance 2023-04.	Passed	Yes	Yes	Yes	Yes	Yes	Absent