

# CITY OF SHERIDAN

City Hall • 120 SW Mill Street • Sheridan, OR 97378

Phone 503-843-2347 • Fax 503-843-3661

www.cityofsheridanor.com

## City Council Minutes

**December 02, 2024**

**7:00 PM - City Council Special Session**

Sheridan City Hall Council Chambers  
120 SW Mill Street, Sheridan Oregon  
Public Attendance in person & via Zoom

### **Call to Order, Roll Call:**

Mayor George called the Council Meeting to order at 7:02 pm.

Roll Call: Present: Mayor George; Councilors Acuff, Buckles, Hebert, Hodgins, Houston, and McElroy

Absent: None

Staff Present: Tyler Yeoman-Millette, City Attorney; Kie Cottam, Public Works Director; and Omega Rodela Garces, Deputy City Recorder

**A. Public Comment Period:** None.

### **B. Presentations:**

- 1) YMCA Informational Update, Angel Ault, Code Enforcement  
Code Enforcement Officer Ault outlines her work with the YMCA to establish a location in the West Valley, proposing the 17.5-acre City-owned HYW 18-B property. While challenges need to be addressed, the YMCA is excited about the project, as the West Valley aligns with their mission. Ault also explains that an applicant needs to be vouched, and that the West Valley YMCA was chartered by Sherwood.

### **C. Work Session Topics/Discussion:**

- 1) ARPA Approved Project Discussion, Civil West, Keven Shreeve and Tim Gross
  - a. Hebert Memorial Plaza: Sidewalk, Decking, Parking Lot, Engineering
    - Under the plaza can wait until spring due to wetlands
    - The decking in par with the cost estimate of the railing is costly
    - The parking lot concept drawing estimate will be determined by the materials.Civil West would like clear boundaries on the project. Will be reaching out to the Public Works Director for this.
  - b. Ballston Pump Station Automation Control Center  
The pump's software to circulate the water reservoir needs to be reprogrammed to keep the city liable in case of a fire or other emergencies.

- c. Scada System for Water Plant  
Currently, employees are required to do data entry by hand. Civil West recommends that the city considers working with an integrated company to develop programming solutions. This system would be particularly useful for restoring water services in the event of an emergency, such as an earthquake. This would also help with the reservoir and spring water, and river water. This includes the pipeline and maintenance of them.
- d. Scada system for Sewer Plant  
Civil West recommends that the city consider working with an integrated company to develop programming solutions. This system would be useful for remotely monitoring wastewater treatment process in real-time, including tank levels, and water quality parameters.
- e. Morgan Street Parking Lot  
The Morgan Street Parking lot is part of the Hebert Memorial project.

- 2) Draft Water Master Plan, Civil West, Keven Shreeve and Tim Gross  
Civil West explains that this draft has some data that is outdated. Sheeve explains that the first eleven pages are Civil West's recommendation and historical data in the system. He talks about a potential line extended to the Delphian School and the other 12 homes on Rock Creek Road. Sheeve has a new draft that he will send to OHA for review and a finalized document will be distributed to Council with their suggestions.

**D. Business Items:**

- 1) Vote: Resolution 2024-Y, A Resolution in Support of the Sheridan Library's Application to the American Library Association for the Libraries Transforming Communities (LTC): Accessible Small and Rural Communities Grant.
- ✓ Councilor Buckles motions for Resolution 2024-Y, A Resolution in Support of the Sheridan Library's Application to the American Library Association for the Libraries Transforming Communities (LTC): Accessible Small and Rural Communities Grant. Councilor Houston seconds the motion. *Discussion: how much of the grant would the library get if chosen? Depends on the applicants and grant board.* Motion passes unanimously.
- 2) Vote: Resolution 2024-Z, A Resolution to Obligate the City of Sheridan American Rescue Plan Act Funds.
- ✓ Councilor Buckles motions for Resolution 2024-Z, A Resolution to Obligate the City of Sheridan Rescue Plan Funds. Councilor Houston seconds the motion. *Discussion: none.* Motion passes unanimously.

**E. Second Public Comment Period: None.**

**F. Mayor and Councilor Discussion:**


Councilor McElroy:

- Councilor McElroy reads out a statement on a few grievances against Councilor Hodgins.

**G. Adjournment:**

- ✓ Councilor Buckles makes a motion to adjourn. The motion is seconded and passes unanimously.

The meeting adjourns at 8:06 p.m.

  
\_\_\_\_\_  
Cale A. George, Mayor

Attest:

  
\_\_\_\_\_  
Omega Rodela Garces, Deputy City Recorder