



CITY OF SHERIDAN

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City Council Minutes

December 4, 2023, at 7:00 PM

Sheridan City Hall Council Chambers
120 SW Mill Street, Sheridan Oregon
Public Attendance in person & via Zoom

CALL TO ORDER, ROLL CALL:

Mayor Thomson called the Council Meeting to order at 7:00 p.m.

Roll Call: Present: Mayor Thomson and Councilors Acuff, Buckles, McElroy, George, Hebert, and Hodgins.

Absent: None

Staff Present: Heidi Bell, City Manager; Tyler Yeoman-Millette, City Attorney; Gwen Gorham, Library Director; and Yvonne Hamilton, City Recorder.

A. Presentations:

- 1) Police Presentation - Lieutenant Stackpole, Yamhill County Sheriff's Office
Lieutenant Stackpole introduced the new report style that the City Council will receive each month. He provided explanation regarding the content in each of the report columns. Stackpole noted that the time deputies spend interacting with people is not reflected on the report. He also distributed a report that included charts on service call types; calls by time of day and day of the week; calls responded to by the primary responding deputy; and cases by UCR type.
Mayor Thomson asked Lieutenant Stackpole to explain the process for addressing derelict abandoned vehicles.
Stackpole responded that those vehicles are handled by complaint. He added that the City is allowed to direct deputies; however, there should be grace. Stackpole explained that he advocates for talking, noting that code enforcement can be adversarial. He gave an example of the steps involved in RV code enforcement.
Councilor George commented that the City does not only have their assigned deputy because deputies from other areas may respond to Sheridan depending on the calls.
Councilor Buckles asked if Sheridan has a canine.
Stackpole replied that Deputy Walker has a canine, noting that Walker is good about getting the canine out and interacting with people.
Councilor McElroy inquired about drug enforcement.
Stackpole noted that the game and tactics have changed, as well as their time and resources. He emphasized that if someone sees suspicious activity, then they should call it in to YCOM. Councilor Hebert agreed with Stackpole regarding the importance of calling YCOM.

Councilor Hodgins asked how deputies prioritize calls.

Stackpole explained how calls are prioritized, noting that personal safety is their number one priority.

B. Work Session Topics/Discussion

1) Discussion: Seasonal Camping Permit

Mayor Thomson stated that the Council, at the last meeting discussed Councilor McElroy's proposed changes to SMC 10.40.030 about parking RVs.

Councilor McElroy explained that his idea was intended to allow people to come and go. He commented that Sheridan does not have a campground or hotels. These changes would allow for parking on the grass in the yard when company comes to visit, or when you have an event like a wedding, graduation, or family reunion and people are coming in RVs, for only three days during that time. Councilor McElroy added that it should not be limited to RVs, but also allow for automobiles, boats, and motorcycles. He said that the intent was to be able to have people come and go using one permit on the property, noting that during Hometown Days, some may come for a day, some for two days, and some for 3 days. Councilor McElroy said that there's no way in the world they can get a permit for each vehicle.

He summarized his request: Three permits per year to allow for a residence to have 72-hour parking on any surface, all types of vehicles, and unlimited number of vehicles, provided they do not park within the property set-backs, during the months of May, June, July, and August.

Councilor McElroy stated that his request would not affect any other Sheridan laws that strictly forbid parking RVs on grass at any other time of the year, nor would it permit parking RVs for more than 72-hours during the proposed months of May through August. He stated that the draft document is not what he asked for, nor what was discussed. He added that he'd like to scrap the entire draft and go back to what was originally discussed.

Tyler explained that he used SMC 10.36 – Recreational Vehicles as the starting point for the draft because, at the Council meeting they were narrowly discussing people staying in RVs. He added that it was unclear during the previous Council meeting discussions that there was to be only one permit for the residence for all vehicles. Tyler noted that the RV Chapter and the Parking Chapter each address parking for different types of vehicles and are separate pieces of the Code.

Heidi referred to a handout of the current SMC Chapter 10.36. She noted that this is what exists today. She clarified that Council packet pages 25 and 26 include the changes and additions that were made for the Council's consideration or for modifications.

Tyler added that he misunderstood what the primary purpose of the code change was.

Councilor George commented that at the last meeting Denny talked about recreational vehicles in his yard, so he could understand the misunderstanding.

There was additional discussion regarding vehicle types and where they fit in the code. Councilor McElroy commented that wherever it goes is how it's got to work.

Heidi commented that no one is saying that we can't make this change. They agreed to regroup and redo the draft. There was additional discussion about the details of the draft which is to include allowing one permit for the residence, up to three permits per year to allow for a residence to have 72-hour parking on any surface, all types of vehicles, and unlimited number of vehicles, provided they do not park within the property set-backs, during the months of May, June, July, and August.

There was follow-up discussion and concerns expressed about the following:

- With only one permit, the City has no way of knowing who is parking on the property.
- What will happen if the gatherings or events get to loud or rowdy?
- How many vehicles is to many vehicles for the neighbors?
- What if people stay longer than three days? Who will enforce it?
- Difficulty enforcing vehicles on private property.

2) Discussion: Code Enforcement

Mayor Thomson read an opening letter that she had prepared. She expressed that active Code Enforcement was the number one priority at the Council Goal Setting meetings.

Mayor Thomson gave the Council some topics for discussion:

- Mayor Thomson suggested that the Council consider using community grant money to help people with property clean-up
 - Council Members that were involved with Sheridan Revitalization gave an example of a property that was provided help to clean-up, and within a month the property was back to where it was. There was agreement that it would depend on the situation and that some people would need continual help.
- Mayor Thomson suggested helping by having those assigned community service, FCI inmates, or PW staff help with property clean-up.
 - There was discussion about the liability of people going on to private property for clean-up. Heidi contacted CIS about the idea; she read their response to the Council. She recommended that the best direction would be for a non-profit organization to help.
 - TK Wydro, Sheridan Revitalization commented on safety concerns, adding that they are not equipped to handle hazards. She noted that cleaning up a yard is different than going into a home. Ms. Wydro remarked that underlying reasons need to be addressed for why a property gets to that point. She will take the suggestion to the Board.
- Mayor Thomson suggested alternatives for those with cancelled garbage service.
 - The Council discussed the addition of a garbage dumpster to the recycling center.

Heidi reported on her discussion with the Municipal Court Judge regarding bench warrants for those that fail to appear. She commented that there hasn't been enough time to see a real turning point in Code Enforcement. Heidi reminded the Council that, while the Code Enforcement person is fully available, they are not full time. She

explained how the Code Enforcement employee is paid, noting that the larger part of their position is Safety.

C. Mayor and Councilor Discussion

Mayor Thomson thanked Public Works for putting up the tree at the Hebert Plaza and for painting the crosswalk on Bridge Street in front of the grocery store.

Additional items discussed:

- 1) Bridge lights that are on during the day.
- 2) Surplus the Morgan Street house for a fire department burn to learn.
- 3) List of agencies that receive Measure 110 funding.
- 4) Task Force Meeting information and whether Councilors should be on the Task Force.

D. City Manager Project Updates

Heidi reported that the check for the City's water rights was mailed to the Oregon Health Authority. She also reported on:

- Water Master Plan work.
- Sheridan Road Design work funding needs.
- Attracting affordable housing development.
- New street sweeper arrival and naming contest.

There was follow-up discussion regarding development and the Urban Growth Boundary and the Commercial District.

E. Adjournment

- ✓ Councilor McElroy made a motion to adjourn. The motion was seconded and passed.

The meeting adjourned at 9:59 p.m.



Marianne Thomson, Mayor

Attest:



Yvonne Hamilton, CMC, City Recorder