



CITY OF SHERIDAN

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City Council Minutes

December 18, 2023, at 7:00 PM

Sheridan City Hall Council Chambers
120 SW Mill Street, Sheridan Oregon
Public Attendance in person & via Zoom

A. CALL TO ORDER, ROLL CALL:

Mayor Thomson called the Council Meeting to order at 7:00 p.m.

Roll Call: Present: Mayor Thomson; and Councilors Acuff, Buckles, Hebert, Hodgins, and McElroy.

Absent: Councilor George

Staff Present: Heidi Bell, City Manager; Tyler Yeoman-Millette, City Attorney; and Yvonne Hamilton, City Recorder.

B. PLEDGE OF ALLEGIANCE

C. ADDITIONS OR DELETIONS TO THE AGENDA: None.

D. FIRST PUBLIC COMMENT PERIOD:

1) Krysten King, resides outside City limits

Ms. King sent an email to Yvonne to be read to the City Council. The email provided information from ODOT on how the City would make a request to have the Highway speed limit reduced on Highway 18B, East of Rock Creek Road.

2) Alex Gaynes, Sheridan resident, expressed concern regarding a weevil infestation in many of the trees in Sheridan. He noted that there are many trees that are showing signs of the infestation.

3) Margret Bucknell, Sheridan resident, commented on the Task Force meeting and asked why there was no Council Member on the Task Force to provide direction. She had questions about the Point In Time count and who would be conducting the count. Ms. Bucknell also commented on the mobile shower unit.

Mayor Thomson replied that it was explained to her that she was at the meeting only to listen; not to lead the meeting.

Councilor Hodgins noted that a Point In Time count has not been done since Covid.

Councilor Buckles responded that YCAP is able to do the count on a professional level.

Councilor Hebert added that the City lacks the resources to do the count. She noted that the Councilors only toured the mobile shower unit.

E. MAYOR PRESENTATIONS:

1) Rural Partnership and Prosperity Act

Mayor Thomson reported on her meeting with Brandon Jordan, with the office of Andrea Salinas. At the meeting, Mayor Thomson learned about the creation of a grant program for rural communities to obtain Federal funding and resources. The program provides assistance to rural communities.

2) Summary: Roundtable meeting regarding Oregon's Addiction Crisis

Mayor Thomson gave a presentation on a meeting she attended that was hosted by Representative Lucetta Elmer regarding Measure 110 and Oregon's addiction crisis.

Mayor Thomson reported on how the statistics show how the crisis has worsened since Measure 110, and the efforts being made to reinstate penalties for drugs. The Council came to a consensus that the City should write their own letter supporting those efforts. They agreed that the letter should include recriminalization of drugs, banning public drug use, and accountability.

The Council will also discuss an Ordinance at an upcoming Work Session.

F. CONSENT AGENDA:

- ✓ Councilor Buckles motioned to approve the Consent Agenda. Councilor McElroy seconded the motion. *Discussion:* No further discussion. Motion passed unanimously.

G. DEPARTMENT REPORTS:

1) Sheriff's Report for November 2023

It was noted that vandalism is down; possibly due to the installation of cameras.

2) Finance Specialist Budget Reports

3) Public Works Director Report

The Council discussed moving the new crosswalk sign due to recent damage.

Councilor Acuff congratulated the employees that recently achieved their certifications. Councilor Hodgins thanked the PW staff for being proactive to prevent flooding.

4) Library Director Report

Councilor Buckles commented positively on the Library programs.

- 5) City Recorder Report
- 6) City Planner Report
- 7) Attorney Report

H. ORDINANCES AND RESOLUTIONS:

- 1) Vote: Resolution 2023-II, a Resolution to Extend Healthy Sustainable Cities LLC
The Council discussed the language in the contract and agreed that is not what they want. They agreed that they have not seen any grants, and the cost is too expensive for someone to lead the Task Force. The Council consensus was to have YCAP do the Point In Time count and Sheridan should have volunteers. They also agreed that the Mayor will lead the next Task Force meeting and Heidi will clerk.
 - ✓ Councilor McElroy motioned to let the current contract expire on December 31, 2023. Councilor Buckles seconded the motion. *Discussion:* The Council agreed that they are open to considering a contract at a later date. Motion passed with a 4 to 0 vote; Councilor Acuff abstained.
- 2) Vote: Resolution 2023- JJ, a Resolution to Extend Water-Drop Water and Wastewater Consulting
 - ✓ Councilor Buckles motioned to approve Resolution 2023- JJ, a Resolution to Extend Water-Drop Water and Wastewater Consulting Water Drop Water and Wastewater Consulting for professional services related to consulting services for water and/or wastewater systems. Councilor Acuff seconded the motion. *Discussion:* It was noted that the consultant has all the required certifications and is available 24 hours per day, 7 days per week. Motion passed unanimously.

I. UNFINISHED BUSINESS:

- 1) Vote: Seasonal Permitted Parking
The Council discussed concerns about current Municipal Codes that are not followed, and the additional stress this new permit would add to Code Enforcement and the City Manager if the rules are not followed. It was suggested that, instead of a Seasonal Parking Permit, they use an event permit that would have certain criteria and be reviewed by the City; thereby, limiting the event and not allowing for a free-for-all. Additional considerations were specifying a time limit for street clean-up, limiting the number of vehicles, and the residential noise ordinances.
 - ✓ Councilor McElroy motioned to approve the draft. Motion failed due to lack of a second.
 - ✓ Councilor Acuff motioned to approve the draft with an edit that would add language for restricting the number of vehicles to 10. Councilor McElroy seconded the motion. *Discussion:* Councilor Buckles suggested amending the motion to also specify a time limit of 24 hours for cleaning up the road. Councilor

Acuff approved the amended motion. Councilor McElroy seconded the amended motion. The motion passed with a 3 to 2 vote; Councilors Hebert and Hodgins voted “no”.

J. NEW BUSINESS:

1) Vote: Capital Funding CFM Advocates

Heidi reported on a recent meeting with a lobbyist with CFM Advocates. She noted that there are two ways to obtain government money, earmarks and Federal grants. Heidi commented on the Council being focused on Stoney Mountain and the need to move quickly. She noted that it is important for the City’s goals to be connected to the Federal Government’s requirements. Heidi added that the results from the Goal Setting meeting will be back soon and they will help to determine if our goals are aligned, noting that water is high on everyone’s priority list.

The Council discussed the qualifications and experience of CFM and acknowledged that they will not be able to complete Stoney Mountain without Federal funds. The Council’s consensus was to give CFM the Council Goals to gain their opinion; to look into other lobbyist companies; and to have CFM present to the City Council.

K. CITY MANAGER REPORT:

Heidi highlighted her City Manager report that was included in the Council Packet. She commented on putting in a request to the “But For” program for Sheridan Road improvements.

L. SECOND PUBLIC COMMENT PERIOD:

- 1) Alex Gaynes, Sheridan resident, suggested that the City look into adding lights on West Main Street.
- 2) Yamhill County Commissioner Kit Johnston commented on the Point In Time count that will take place on January 24, 2024.
- 3) Faith Dauvin, Sheridan resident, commented on the speed at which the efforts on homelessness are being made, suggesting that there should be another Town Hall. She expressed concerns about the sustainability of programs and the strain those programs would put on an already struggling town. Ms. Dauvin commented that the homeless problem is a drug problem.

M. MAYOR/COUNCIL COMMENTS:

The Council discussed the Code Enforcement position description and emphasized that Code Enforcement is a priority. The Council expressed that they would like the position to be a full-time position; however, they understood that the position is solely funded by the General Fund.

Heidi proposed that Council allow her to look into a 50% to 60% Code Enforcement person. The Council agreed with Heidi’s proposal.

Other Council comments and concerns included:

- Bridge lights are on 24/7; Heidi is working with Stuck Electric and Sheridan Revitalization on a solution.
- Burn to Learn on the Morgan Street house; this will be on the January agenda.
- Solar farms on City land.

N. ADJOURNMENT:

- ✓ Councilor Hodgins made a motion to adjourn. The motion was seconded and passed unanimously.

The meeting adjourned at 9:58 p.m.



Marianne Thomson, Mayor

Attest:



Yvonne Hamilton, CMC, City Recorder