



## **STAFF REPORT**

**TO:** Mayor and City Council  
**FROM:** Kie Cottam, Acting City Manager  
**MEETING DATE:** January 21, 2025  
**SUBJECT:** Election of Council President for 2025

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[       ] Information Only    [ X ] Action Requested

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### **Background:**

Section 17 of the City Charter reads:

“SECTION 17. PRESIDENT OF THE COUNCIL. At its first meeting after the adoption of this charter and thereafter at its first meeting of each succeeding year, the council shall elect a president from its members. In the mayor's absence from a council meeting, the president shall preside. Whenever the mayor is unable, on account of absence, illness, or other cause, to perform the functions of his office, the president of the council shall act as mayor.”

### **Discussion:**

The position of Council President is held from the first meeting in January of one year until the next year's initial meeting. At this meeting, the City Council Members should go through an election process to fill the position of Council President. The newly elected Council President will hold that position until January 2026, or until the individual vacates their Council position.

### **Recommendation/Suggested Motion:**

Recommend that the Council Members elect a Councilor to fill the position of Council President until the next scheduled selection date in January 2026.

### Process:

- Mayor will open the floor and call for nominations and/or suggest a nomination.
- Councilors can nominate each other, or Councilors can nominate themselves.
- A second is required for the nomination.
- It keeps going until there are no more nominations.
- Then discussion can happen about the nominees.
- After discussion, the Mayor will call for a roll call vote.
- Yvonne will call the roll for votes.
- The 2025 Council President can assume their leadership role for the year.

### **Attachment(s):**

N/A

*Memo prepared by: Yvonne Hamilton, Acting Assistant City Manager*

*Memo reviewed by: Kie Cottam, Acting City Manager*

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