

CITY OF SHERIDAN

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www.cityofsheridanor.com

City Council Agenda

Special Session

November 4, 2024

Sheridan City Hall Council Chambers

120 SW Mill Street, Sheridan Oregon

6:00 PM - City Council Executive Session (Closed to the Public)

7:00 PM - City Council Special Session

Capacity is limited, and seats are offered on a first-come, first-serve basis. Public attendance is also available via Zoom, by Phone or Computer except for Executive Sessions.

Join with your computer here: <https://us06web.zoom.us/j/3873025522>

Join by telephone: Dial in the US: 1-346-248-7799 or 1-669-900-9128 or 1-253-215-8782

Meeting ID: 387 302 5522

6:00 PM – CITY COUNCIL EXECUTIVE SESSION – (CLOSED TO THE PUBLIC)

1. **The City of Sheridan City Council will meet in Executive Session pursuant to ORS 192.660 (2)(e)** To conduct deliberations with persons designated by the governing body to negotiate real property transactions.

Representatives of the news media and designated staff and other persons shall be allowed to attend the executive session. All other members of the audience are asked to leave the room.

Representatives of the news media are specifically directed not to report on any of the deliberations during the executive session, except to state the general subject of the session as previously announced. No decision will be made in the executive session.

2. Adjournment of Executive Session

7:00 PM – CITY COUNCIL SPECIAL SESSION

Call to Order, Roll Call

A. Public Comment Period:

The Public Comment portion of the agenda is the opportunity for the Council to listen to the public, but not for dialogue. The public is allowed up to 3 minutes to present information relevant to the City. The topic/issue brought up may be referred by the Council to the City Manager for inclusion on a subsequent Council agenda. Council has the discretion to ask questions after comments are concluded. Please note: Complaints should first be addressed to the appropriate City department and/or the City Manager prior to directly addressing the Council.

B. Presentations: None

C. Business Items:

- 1) Farm Lease RFPs for Review
 - i. Lagoon and North Orchard
- 2) Mill Street House
- 3) Morgan Street House – Burn to Learn
- 4) Proposals for Pavement Management Implementation & Reporting
- 5) Vote: Dedication of Community Development Grant Funds for City Logo Contest Award

D. Work Session Topics/Discussion

- 1) Discussion & Vote: ARPA Spending

E. Second Public Comment Period: Same rules as first public comment period.

F. Mayor and Councilor Discussion

G. Adjournment

To: Sheridan Mayor and City Council
From: Heidi Bell, City Manager
Date: November 4, 2024 – Special Session
RE: Business Items 1 through 5

Item #1: Farm Lease RFPs for Review

At the October Regular Session, it was decided that Public Works Director Kie Cottam would evaluate the Sewer Lagoon property to give his opinion to the Council if that area should be made available for a farmer to lease the land for a crop. Director Cottam visited the lagoon site and agreed that it is not in the City's best interest to lease the land. As a norm, we do not let the public have access to the site because of the risks that raw sewage presents. Having untrained people inside the wastewater facility area creates potential health risks. Additionally, access would have to be through the dykes, and again the risks are too great.

Item #2: Mill Street House

Director Cottam used the DEQ's approved asbestos removal list and contacted three companies to get a quote for removal of the siding on the Mill Street House. He is coordinating the removal with a company from Rickreall, the quote is \$4,800 although this is not the final bill.

Item #3: Morgan Street House – Burn to Learn

The Sheridan Fire District can burn the both the Morgan Street and Mill Street houses as part of a large-scale training that they are hosting December 2024. This fits best with their schedule and what they are comfortable with for low fire risk.

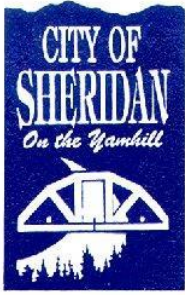
Item #4: Proposals for Pavement Management Implementation & Reporting

Civil West is working on a scope of work, but it will be the next meeting before it is ready.

Item #5: Vote: Dedication of Community Development Grant Funds for City Logo Contest Award

Mayor George is working with the Sheridan Public Art Group on a City Logo Contest. I have attached a draft of the contest rules that the group worked on. They have also been deciding on awards for the contest winners. The group has determined that they would like to award the winning logo artist \$500. They are also considering ideas for the second-place artist, perhaps a gift card for \$100 to a local merchant or restaurant of the individual's choosing. The Public Art Group would like the City Council to consider dedicating Community Development Grant funds to the City Logo Contest awards. I would like to thank Councilor Hebert for her leadership to the group and Councilor Hodgins for all her help too!

Motion: I move to dedicate \$_____ from the Sheridan Community Development Grant to the Sheridan City Logo Contest awards.



City of Sheridan's Logo Contest Rules

1. Eligibility

- Open to all community members.
- No age restriction.
- Participants may submit entries individually or as part of a team.

2. Theme

- The logo should reflect the identity, values, and culture of the City of Sheridan
 - History: Railroad or Logging
 - Agriculture: Hops, Wine/Grapes, Orchards (Hazelnuts and Walnuts), Tree Farms, Wheat/Grass
 - Landscape: Bridge, River, Mountains/Hills, Trees
- Incorporate elements that represent the city's history, landmarks, or community spirit.

3. Design Specifications

- Logos must be original and not infringe on any copyrights or trademarks.
- Submissions can be submitted in any format.
- Color versions must be included, as well as a black-and-white version.
- No more than six colors can be used.
- The design should work in various sizes.
- Must include the words "City of Sheridan."
- A redesigned and/or reimagined existing City of Sheridan logo is acceptable.

4. Submission Guidelines

- Each participant may submit up to three designs.
- Include a brief description (150 words max) of the logo and its significance.
- Submit entries by January 10, 2025 by email to cgeorge@cityofsheridanor.com, or deliver to Sheridan City Hall, 120 S Mill Street, Sheridan, OR 97378.

5. Judging Criteria

- Relevance to a theme (Section 2, above) and representation of the city.
- Creativity
- Visual appeal and versatility of the logo.

6. Timeline

- Contest Announcement: November _____, 2024
- Submission Deadline: January 10, 2025
- Winner Announcement: February 19, 2025

7. Prizes

- First Place: \$500
- Second Place Runner-up: \$100 gift card to local merchant or restaurant of second place winner's choice.

8. Rights

- By entering, participants grant City of Sheridan the right to use the submitted designs for promotional purposes.
- The winning design may be modified for practical use.

9. Disqualification

- Entries that do not comply with the rules or contain offensive material will be disqualified.

10. Contact Information

- For questions or clarifications, contact Mayor Cale George 971-312-2625.