

# CITY OF SHERIDAN

City Hall • 120 SW Mill Street • Sheridan, OR 97378

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[www.cityofsheridanor.com](http://www.cityofsheridanor.com)

## City Council Agenda Work Session

December 4, 2023, at 7:00 PM

120 SW Mill Street, Sheridan OR 97378

*The public is welcome to attend Work Sessions; however, the public may only participate if asked. Work Sessions provide an opportunity for discussion by the City Council in preparation for Regular City Council Meetings.*

*Capacity is limited, and seats are offered on a first-come, first-serve basis. Public attendance is also available via Zoom, by Phone or Computer except for Executive Sessions.*

**Join with your computer here:** <https://us06web.zoom.us/j/3873025522>

**Join by telephone:** Dial in the US: 1-346-248-7799 or 1-669-900-9128 or 1-253-215-8782

**Meeting ID: 387 302 5522**

### Call to Order, Roll Call

#### A. Presentations:

- 1) Police presentation – Sgt. Rex or Interim Sheriff Elliot (25 minutes max)

#### B. Work Session Topics/Discussion

- 1) Discussion: Seasonal Camping Permit
- 2) Discussion: Code Enforcement

#### C. Mayor and Councilor Discussion

#### D. City Manager Project Updates

#### E. Adjournment



To: Sheridan Mayor and City Council  
From: Heidi Bell, City Manager  
Date: December 4, 2023  
RE: Work Session Memos

A. Presentations:

- 1) Police presentation - Sgt. Rex or Interim Sheriff Elliot (25 minutes max)

Interim Sheriff Sam Elliott confirmed that we will have a representative from the Sheriff's Office be able to join us on Monday night to have a session to gain a better understanding of what policing looks like today. In case you need it, included in your packet is the annual police contract so you have that as a reference. I have also included the Sheriff's 2022 Crime Statistics Report as well as the 2023 monthly reports.

Below is the list of questions we have asked them to prepare to present on. There will also be some time for questions. In the interest of time, please come prepared with your questions; or email them to me by Monday at 11am and I will be able to get them to the Interim Sheriff Elliott for further preparation.

Conversation Starter Questions: (25 minutes for presentation including Q/A)

- What does an average shift look like? How does this change for the shift period (time of day)?
- Police discretion - how is this determined and why is it important? i.e., seatbelts, speeding, traffic tickets
- Go through the 2023 Council's Police Report to discuss any trends/time of the year fluctuations for policing activities/acronyms.
- How is traffic patrol done in Sheridan? Do we use the rural traffic patrol or just our deputies? How much time is there for traffic patrol? Tell us about the best way to regulate speed in a city (using the solar signs)? How do we get the speed trailer more often? (It is taking a long time to wait.)
- Is there any funding for enhanced pedestrian safety enforcement operations (aka "stings")?

B. Work Session Topics/Discussion:

- 1) Discussion: Seasonal Camping Permit

Tyler will present this. We have revised the current code, Chapter 10.36 – Recreational Vehicles, to incorporate the proposed changes from Councilor McElroy and the subsequent Council discussion.

2) Discussion: Code Enforcement

I have been involved with code enforcement for over 15 years. On Wednesday, I had a great meeting about getting a neighborhood watch (NW) established in Sheridan. A volunteer in our community is dedicated to getting this started, and I said I would help her connect to valuable resources. Together, she and I met with an individual that has a lot of experience in code enforcement and community relations. He served as a police officer and deputy for many years and currently volunteers for YCSO to help establish NWs and runs the CERT teams. (CERT = Community Emergency Response Team).

He and I share the same sentiment that no matter where you are, or as time passes, code enforcement is tricky everywhere. He suggested that one of the best techniques for code enforcement is establishing a NW. This is a terrific way to do crime prevention. The volunteer and I really thought that crime prevention is a major goal for the City. I mention this because there is a direct tie between NW and code enforcement. Oftentimes, NW groups can help address properties that have criminal activity happening, and occasionally these are the same properties that have code violations.

It is especially important that we teach our NW group to carry the message to the public that they must call YCOM to report suspicious activity. The police must know about it to investigate it and make a report. The more police presence the stronger the change in the community. Having more eyes on properties is a good thing. We are working with him to get the first meeting started; probably in late January.

We spoke briefly about his philosophy of code enforcement too and he reiterated the importance of giving people grace to achieve success. That people have all kinds of setbacks, challenges, and personal issues that get in the way of property management. He agreed that talking to people and having communication at the beginning, and through the process brings the best results. He said to give people small tasks and then work up over time to larger tasks. Keep involved with them overtime and give praise when accomplishments are made. I could not agree more! This is the type of code enforcement that I have had the most success in and it reflects my personality best.

However, if we reach out to people and they make no attempt to communicate with the City or make any changes within the set time limit then we do (and should continue) to cite people into court. This is the part that gets hard. Oftentimes the people that don't communicate initially are the same people that will not show up to court. Mayor said that she believes people should get a Failure to Appear added to their record. We currently do not do this, and if it is something that the Council would like me to explore, I can check with the Municipal Court Judge about the possibility. Mayor has several other ideas for helping people to achieve compliance.

As the Council works through the ideas for changing our Code Enforcement Program, please remember that volunteer groups are the City's only option for assisted cleanup.

Included you will find a helpful poster that Deycia made about how code complaints are processed and what happens. We have published this in the West Valley Bulletin Board, and it is handed out at City events and for communication purposes with complainers or the violators.

On November 20 we tagged five vehicles (1 was a trailer with a lot of junk in it). We gave them 72 hours (about 3 days) to move the vehicle, as per the city code. A few were not

removed, and we called them in for tow to the police. However, our police (all 3 shifts) had a ton to do and only on Nov. 29 were the tows done. We must be patient with our police and the tows we need.

I think that since we have moved to a more robust code system, we have done an excellent job, but I am always up for positive suggestions for change. I have a rule with my staff that if they bring a problem to me, they must bring me at least one plausible solution, or they are just a part of the problem. (Kind of negative view, but it is true.)

Lastly, here is the information that I have written to you already. It was included in the November 20 Council packets in my City Manager Report:

**“Code Enforcement Direction** – previously my understanding of the Council’s direction was to work with code violators on achieving voluntary compliance. This means having open and ongoing communication with violators and staff setting goals including deadlines with people and checking back on progress. Is this still the direction from Council? Or does Council prefer staff to write a letter and without 100% compliance cited them into to municipal court? Do I be firm on the deadline with no extensions granted? What if people are making progress? In my opinion, in order for a well-functioning code enforcement system there must be some discretion allowed for staff. I need to have your input on how you want me to proceed, please give me guidelines.

Keep in mind that when a violator feels that the system has been too heavy-handed, they may not comply at all, even with court involvement. Our only recourse is abatement, which is very expensive for the City. Additionally, the violator could go into the community and express their discontent with “the City” or a specific staff member. So, please be prepared to support staff and the City publicly if we become more focused on sending violators to court. Currently, we have gained compliance with properties through a voluntary and communication-based approach. The Code Enforcement program has been operating for about seven months with a full-time person.”

C. Mayor and Councilor Discussion

D. City Manager Project Updates

1) Staff Shared Projects

We are excited to share this document with you. We have a planned all-staff projects meeting on Wednesday morning so that we can move quicker to accomplish our current priority projects. These are tasks that cross departments.

2) Council Project Tracking Sheet

Please let me know if you have anything to add. If you get your list to me before Monday at 11am, I can better address your concerns at the meeting.

3) Upcoming Presentation - Forester

I found out there was a miscommunication to the Forester on the Council meeting date. He can attend the December 18 Council Meeting at 7pm. This is regarding the proposal to have a forester to do forest management of the City’s acreage around the Stoney Mountain Reservoir. This will be a new practice for the City but worth the consideration with heightened attention around forest fires.



[https://www.newberggraphic.com/news/local/svenson-will-step-down-as-sheriff-to-become-new-executive-director-of-the-ossa/article\\_9faee920-87fd-11ee-8f6d-43861d66ce03.html](https://www.newberggraphic.com/news/local/svenson-will-step-down-as-sheriff-to-become-new-executive-director-of-the-ossa/article_9faee920-87fd-11ee-8f6d-43861d66ce03.html)

FEATURED

## Svenson will step down as sheriff to become new executive director of the OSSA

Third term sheriff's office leader's last day in office is Nov. 21

Gary Allen  
Nov 20, 2023



Yamhill County Sheriff Tim Svenson will resign his office Nov. 21 to take over as executive director of the Oregon State Sheriffs Association.

PMG file photo

The Yamhill County Sheriff's Office is coming under new leadership.

Longtime sheriff Tim Svenson announced last week that he has accepted a position as executive director of the Oregon State Sheriff's Association (OSSA). His resignation is effective Nov. 21.

The OSSA is an organization representing all of the state's 36 county sheriffs.

Svenson, a Clatskanie native in his third term of office, previously served as OSSA president in 2020 and has been a board member for the past five years.

Svenson's tenure at the Sheriff's Office began in 1999 when he was hired as an intern. He became a deputy in 2000 and served in a variety of roles over the next two dozen years, including as Yamhill County sheriff since 2014.

Svenson, 45, said that he didn't aspire to become the leader of the state organization when he became sheriff, "but during my tenure as sheriff I was able to work very closely with OSSA and have learned the value of the networking within the state through OSSA."

He lists among his greatest accomplishments the growth in the number of personnel working in the sheriff's office, where positions have been added in both the jail and patrol divisions.

His greatest failure during his term?

"Identifying dedicated funding for the Sheriff's Office" that's not dependent on the general fund every year, Svenson said.

He added, "(It's a) work in progress and a challenge for the new sheriff."

Svenson said although the Yamhill County Sheriff's Office was in "a good state" when he took office in 2014, "staffing wages were a bit behind" and the office struggled with retention.

"Since then, we were able to secure a 30.5% market salary adjustment for our deputies, which in return improved our retention and recruitment of new staff," he said. "Our staffing numbers have increased and the number of lateral candidates who have come to our office has significantly increased over the years."

During his term as sheriff, Svenson has seen a marked shift in the office's responsibilities and processes.

"In addition to technology changing the way we police today, the major change is the transition of a deputy from being a criminal law enforcement individual to someone who is also more of a social worker," he said. "The types of calls deputies respond to now, versus 24 years ago, are more dealing with people in crisis, providing them counseling resources and diverting people from jail and into local resources to assist them in crisis.

"They do all of this while handling all the other types of calls regarding criminal acts," Svenson added. "The days of 'locking them up and throwing away the key' are over and we have changed the way we handle individuals because the evidence tells us that a jail cell is not what they need."

## Next man up

Under state rules, the county board of commissioners must appoint an interim sheriff until the position can be filled at the next general election, in this case slated for November 2024.

Svenson said in a press release he will assist with the transition and is recommending the commission appoint YCSO Enforcement Capt. Sam Elliott for the interim position.

"Capt. Elliott has the skill set and leadership qualities needed to move YCSO forward and has my full support as he continues in his career," Svenson said. "He remains committed to serving the citizens and the staff of YCSO in a professional manner in this greater role."

Elliott is a seven-year veteran of the sheriff's office and previously worked as an enforcement deputy, sergeant, administrative sergeant and enforcement captain. Prior to joining Yamhill County, he was an officer in the McMinnville Police Department for 15 years.

**"In addition to technology changing the way we police today, the major change is the transition of a deputy from being a criminal law enforcement individual to someone who is also more of a social worker."**

*- Sheriff Tim Svenson*





Yamhill County Sheriff's Office  
 Crime Summary for SHERIDAN  
 From 1/1/2022 to 12/31/2022

City of SHERIDAN	UCR Description	1/1/2021 To 12/31/2021	1/1/2022 To 12/31/2022	YTD (2022)	Prior Year (2021)	
<b>Part 1</b>	Aggravated Assault	19	20	20	19	
	Arson	1	2	2	1	
	Burglary-Business	6	4	4	6	
	Burglary-Non-Residence	1	1	1	1	
	Burglary-Residence	18	10	10	18	
	Larceny	76	73	73	76	
	Motor Vehicle Theft-Auto	13	10	10	13	
	Murder	1	1	1	1	
	Rape	1	2	2	1	
	Robbery	4	1	1	4	
	<b>Part 1 Total</b>		<b>140</b>	<b>124</b>	<b>124</b>	<b>140</b>
	<b>Part 2</b>	All Other	28	29	29	28
Animal Problems		1	3	3	1	
Disorderly Conduct		18	27	27	18	
Drug Laws		24	61	61	24	
DUII		34	55	55	34	
Family Offenses		1	0	0	1	
Forgery		7	8	8	7	
Fraud		14	17	17	14	
Kidnapping		1	3	3	1	
Liquor Laws		1	0	0	1	
Runaway		1	4	4	1	
Sex Offenses		7	9	9	7	
Simple Assault		63	55	55	63	
Stolen Property		3	8	8	3	
Tresspass/Prowler		38	30	30	37	
Vandalism		74	56	56	74	
Weapons		20	12	12	20	
<b>Part 2 Total</b>			<b>335</b>	<b>377</b>	<b>377</b>	<b>334</b>
<b>Part 3</b>		All Other	221	192	192	220
	Non-Reportable Offenses	216	248	248	215	
	<b>Part 3 Total</b>	<b>437</b>	<b>440</b>	<b>440</b>	<b>435</b>	
<b>Total For SHERIDAN</b>		<b>912</b>	<b>941</b>	<b>941</b>	<b>909</b>	





Yamhill County Sheriff's Office  
 Crime Summary for SHERIDAN  
 From 1/1/2023 to 1/31/2023

City of SHERIDAN	UCR Description	1/1/2022 To 1/31/2022	1/1/2023 To 1/31/2023	YTD (2023)	Prior Year (2022)	
<b>Part 1</b>	Aggravated Assault	1	0	0	20	
	Arson	0	0	0	2	
	Burglary-Business	0	0	0	4	
	Burglary-Non-Residence	0	0	0	1	
	Burglary-Residence	0	0	0	10	
	Larceny	9	3	3	73	
	Motor Vehicle Theft-Auto	0	1	1	10	
	Murder	0	0	0	1	
	Rape	0	0	0	2	
	Robbery	0	0	0	1	
	<b>Part 1 Total</b>		<b>10</b>	<b>4</b>	<b>4</b>	<b>124</b>
	<b>Part 2</b>	All Other	2	0	0	29
Animal Problems		1	0	0	3	
Disorderly Conduct		4	0	0	27	
Drug Laws		8	9	9	61	
DUII		11	3	3	55	
Forgery		1	0	0	8	
Fraud		1	1	1	16	
Kidnapping		0	0	0	3	
Runaway		0	0	0	4	
Sex Offenses		0	0	0	10	
Simple Assault		7	1	1	55	
Stolen Property		0	2	2	8	
Tresspass/Prowler		3	3	3	31	
Vandalism		8	1	1	59	
Weapons		2	0	0	12	
<b>Part 2 Total</b>			<b>48</b>	<b>20</b>	<b>20</b>	<b>381</b>
<b>Part 3</b>		All Other	20	17	17	195
	Non-Reportable Offenses	16	21	21	257	
	<b>Part 3 Total</b>	<b>36</b>	<b>38</b>	<b>38</b>	<b>452</b>	
<b>Total For SHERIDAN</b>		<b>94</b>	<b>62</b>	<b>62</b>	<b>957</b>	



Yamhill County Sheriff's Office  
 Crime Summary for SHERIDAN  
 From 2/1/2023 to 2/28/2023

City of SHERIDAN	UCR Description	2/1/2022 To 2/28/2022	2/1/2023 To 2/28/2023	YTD (2023)	Prior Year (2022)	
<b>Part 1</b>	Aggravated Assault	1	0	1	20	
	Arson	1	0	0	2	
	Burglary-Business	0	0	0	4	
	Burglary-Non-Residence	0	0	0	1	
	Burglary-Residence	0	0	0	10	
	Larceny	3	0	3	74	
	Motor Vehicle Theft-Auto	0	0	2	10	
	Murder	0	0	0	1	
	Rape	0	0	0	2	
	Robbery	0	0	0	1	
	<b>Part 1 Total</b>		<b>5</b>	<b>0</b>	<b>6</b>	<b>125</b>
	<b>Part 2</b>	All Other	1	4	4	30
Animal Problems		0	0	0	5	
Disorderly Conduct		2	0	0	27	
Drug Laws		5	1	10	62	
DUII		7	1	5	55	
Forgery		1	0	0	8	
Fraud		0	0	1	16	
Kidnapping		0	0	0	3	
Runaway		0	0	0	4	
Sex Offenses		0	1	1	11	
Simple Assault		7	0	2	55	
Stolen Property		2	1	4	8	
Tresspass/Prowler		2	0	3	32	
Vandalism		0	0	1	63	
Weapons		3	0	0	12	
<b>Part 2 Total</b>			<b>30</b>	<b>8</b>	<b>31</b>	<b>391</b>
<b>Part 3</b>	All Other	20	8	27	197	
	Non-Reportable Offenses	19	15	41	256	
	<b>Part 3 Total</b>	<b>39</b>	<b>23</b>	<b>68</b>	<b>453</b>	
<b>Total For SHERIDAN</b>		<b>74</b>	<b>31</b>	<b>105</b>	<b>969</b>	



Yamhill County Sheriff's Office  
 Crime Summary for SHERIDAN  
 From 3/1/2023 to 3/31/2023

City of SHERIDAN	UCR Description	3/1/2022 To 3/31/2022	3/1/2023 To 3/31/2023	YTD (2023)	Prior Year (2022)	
<b>Part 1</b>	Aggravated Assault	2	2	3	20	
	Arson	0	0	0	2	
	Burglary-Business	1	0	0	4	
	Burglary-Non-Residence	1	0	0	1	
	Burglary-Residence	0	0	0	10	
	Larceny	10	4	9	76	
	Motor Vehicle Theft-Auto	1	0	2	10	
	Murder	0	0	0	1	
	Rape	0	1	2	2	
	Robbery	1	0	0	1	
	<b>Part 1 Total</b>		<b>16</b>	<b>7</b>	<b>16</b>	<b>127</b>
	<b>Part 2</b>	All Other	1	3	7	31
Animal Problems		0	0	0	6	
Disorderly Conduct		1	2	3	27	
Drug Laws		2	5	15	62	
DUII		12	6	11	55	
Forgery		0	2	2	8	
Fraud		1	0	2	17	
Kidnapping		0	0	0	3	
Runaway		0	0	0	4	
Sex Offenses		0	2	3	11	
Simple Assault		3	5	7	54	
Stolen Property		1	0	4	8	
Tresspass/Prowler		5	5	8	32	
Vandalism		3	1	3	63	
Weapons		0	0	0	12	
<b>Part 2 Total</b>			<b>29</b>	<b>31</b>	<b>65</b>	<b>393</b>
<b>Part 3</b>	All Other	26	13	40	199	
	Non-Reportable Offenses	31	15	57	259	
	<b>Part 3 Total</b>	<b>57</b>	<b>28</b>	<b>97</b>	<b>458</b>	
<b>Total For SHERIDAN</b>		<b>102</b>	<b>66</b>	<b>178</b>	<b>978</b>	



Yamhill County Sheriff's Office  
 Crime Summary for SHERIDAN  
 From 4/1/2023 to 4/30/2023

City of SHERIDAN	UCR Description	4/1/2022 To 4/30/2022	4/1/2023 To 4/30/2023	YTD (2023)	Prior Year (2022)	
<b>Part 1</b>	Aggravated Assault	1	1	4	20	
	Arson	0	0	0	2	
	Burglary-Business	0	0	0	4	
	Burglary-Non-Residence	0	0	0	1	
	Burglary-Residence	0	1	1	10	
	Larceny	5	3	13	76	
	Motor Vehicle Theft-Auto	1	0	2	10	
	Murder	0	0	0	1	
	Rape	1	0	2	2	
	Robbery	0	0	0	1	
	<b>Part 1 Total</b>		<b>8</b>	<b>5</b>	<b>22</b>	<b>127</b>
	<b>Part 2</b>	All Other	3	1	9	31
Animal Problems		0	0	0	6	
Disorderly Conduct		1	0	4	27	
Drug Laws		12	4	19	62	
DUII		4	3	14	55	
Forgery		0	0	4	8	
Fraud		3	1	3	17	
Kidnapping		1	0	0	3	
Runaway		2	0	0	4	
Sex Offenses		4	0	4	11	
Simple Assault		3	2	9	54	
Stolen Property		0	0	4	8	
Tresspass/Prowler		2	1	9	32	
Vandalism		6	4	9	63	
Weapons		1	0	0	12	
<b>Part 2 Total</b>			<b>42</b>	<b>16</b>	<b>88</b>	<b>393</b>
<b>Part 3</b>		All Other	18	13	56	199
	Non-Reportable Offenses	23	22	83	259	
	<b>Part 3 Total</b>	<b>41</b>	<b>35</b>	<b>139</b>	<b>458</b>	
<b>Total For SHERIDAN</b>		<b>91</b>	<b>56</b>	<b>249</b>	<b>978</b>	



Yamhill County Sheriff's Office  
 Crime Summary for SHERIDAN  
 From 5/1/2023 to 5/31/2023

City of SHERIDAN	UCR Description	5/1/2022 To 5/31/2022	5/1/2023 To 5/31/2023	YTD (2023)	Prior Year (2022)	
<b>Part 1</b>	Aggravated Assault	3	1	6	20	
	Arson	0	0	0	2	
	Burglary-Business	0	0	0	4	
	Burglary-Non-Residence	0	1	1	1	
	Burglary-Residence	0	0	1	10	
	Larceny	7	1	15	76	
	Motor Vehicle Theft-Auto	1	1	3	10	
	Murder	1	0	0	1	
	Rape	0	0	2	2	
	Robbery	0	0	0	1	
	<b>Part 1 Total</b>		<b>12</b>	<b>4</b>	<b>28</b>	<b>127</b>
	<b>Part 2</b>	All Other	3	3	12	31
Animal Problems		0	0	0	6	
Disorderly Conduct		7	0	4	27	
Drug Laws		1	3	22	62	
DUII		4	4	20	55	
Forgery		0	2	6	8	
Fraud		3	0	3	17	
Kidnapping		0	1	1	3	
Liquor Laws		0	1	1	0	
Runaway		1	0	0	4	
Sex Offenses		0	0	4	11	
Simple Assault		4	5	16	54	
Stolen Property		1	0	4	8	
Tresspass/Prowler		2	1	10	32	
Vandalism		3	3	12	63	
Weapons		2	0	0	12	
<b>Part 2 Total</b>			<b>31</b>	<b>23</b>	<b>115</b>	<b>393</b>
<b>Part 3</b>	All Other	17	10	68	199	
	Non-Reportable Offenses	19	25	112	259	
	<b>Part 3 Total</b>	<b>36</b>	<b>35</b>	<b>180</b>	<b>458</b>	
<b>Total For SHERIDAN</b>		<b>79</b>	<b>62</b>	<b>323</b>	<b>978</b>	



Yamhill County Sheriff's Office  
 Crime Summary for SHERIDAN  
 From 6/1/2023 to 6/30/2023

City of SHERIDAN	UCR Description	6/1/2022 To 6/30/2022	6/1/2023 To 6/30/2023	YTD (2023)	Prior Year (2022)	
<b>Part 1</b>	Aggravated Assault	1	2	8	20	
	Arson	0	0	0	2	
	Burglary-Business	0	0	0	4	
	Burglary-Non-Residence	0	0	1	1	
	Burglary-Residence	1	0	1	10	
	Larceny	4	3	21	76	
	Motor Vehicle Theft-Auto	0	2	4	10	
	Murder	0	0	0	1	
	Rape	0	0	2	2	
	Robbery	0	0	0	1	
	<b>Part 1 Total</b>		<b>6</b>	<b>7</b>	<b>37</b>	<b>127</b>
	<b>Part 2</b>	All Other	2	4	19	31
Animal Problems		0	0	0	6	
Disorderly Conduct		1	2	6	27	
Drug Laws		5	7	30	62	
DUII		0	3	23	55	
Forgery		1	0	7	8	
Fraud		0	0	5	17	
Kidnapping		0	1	2	3	
Liquor Laws		0	0	1	0	
Runaway		1	0	0	4	
Sex Offenses		1	0	5	11	
Simple Assault		2	6	24	54	
Stolen Property		1	1	5	8	
Tresspass/Prowler		1	3	15	32	
Vandalism		4	2	17	63	
Weapons		1	1	1	12	
<b>Part 2 Total</b>			<b>20</b>	<b>30</b>	<b>160</b>	<b>393</b>
<b>Part 3</b>	All Other	21	16	86	199	
	Non-Reportable Offenses	19	21	148	259	
	<b>Part 3 Total</b>	<b>40</b>	<b>37</b>	<b>234</b>	<b>458</b>	
<b>Total For SHERIDAN</b>		<b>66</b>	<b>74</b>	<b>431</b>	<b>978</b>	



Yamhill County Sheriff's Office  
 Crime Summary for SHERIDAN  
 From 7/1/2023 to 7/31/2023

City of SHERIDAN	UCR Description	7/1/2022 To 7/31/2022	7/1/2023 To 7/31/2023	YTD (2023)	Prior Year (2022)	
<b>Part 1</b>	Aggravated Assault	3	1	10	20	
	Arson	0	0	0	2	
	Burglary-Business	0	0	0	4	
	Burglary-Non-Residence	0	0	1	1	
	Burglary-Residence	1	0	1	10	
	Larceny	9	1	24	76	
	Motor Vehicle Theft-Auto	1	0	4	10	
	Murder	0	0	0	1	
	Rape	1	0	2	2	
	Robbery	0	0	0	1	
	<b>Part 1 Total</b>		<b>15</b>	<b>2</b>	<b>42</b>	<b>127</b>
	<b>Part 2</b>	All Other	3	0	19	31
Animal Problems		3	0	0	6	
Disorderly Conduct		2	4	10	27	
Drug Laws		1	1	30	62	
DUII		3	1	23	55	
Forgery		1	0	7	8	
Fraud		1	0	5	17	
Kidnapping		2	0	2	3	
Liquor Laws		0	0	1	0	
Runaway		0	0	0	4	
Sex Offenses		1	0	5	11	
Simple Assault		2	4	26	54	
Stolen Property		0	0	5	8	
Tresspass/Prowler		3	2	16	32	
Vandalism		5	4	22	63	
Weapons		0	0	1	12	
<b>Part 2 Total</b>			<b>27</b>	<b>16</b>	<b>172</b>	<b>393</b>
<b>Part 3</b>	All Other	10	14	100	199	
	Non-Reportable Offenses	19	20	167	259	
	<b>Part 3 Total</b>	<b>29</b>	<b>34</b>	<b>267</b>	<b>458</b>	
<b>Total For SHERIDAN</b>		<b>71</b>	<b>52</b>	<b>481</b>	<b>978</b>	



Yamhill County Sheriff's Office  
 Crime Summary for SHERIDAN  
 From 8/1/2023 to 8/31/2023

City of SHERIDAN	UCR Description	8/1/2022 To 8/31/2022	8/1/2023 To 8/31/2023	YTD (2023)	Prior Year (2022)	
<b>Part 1</b>	Aggravated Assault	6	0	10	20	
	Arson	1	0	0	2	
	Burglary-Business	0	0	0	4	
	Burglary-Non-Residence	0	0	1	1	
	Burglary-Residence	0	0	1	10	
	Larceny	5	4	29	76	
	Motor Vehicle Theft-Auto	2	0	5	10	
	Murder	0	0	0	1	
	Rape	0	0	2	2	
	Robbery	0	0	0	1	
	<b>Part 1 Total</b>		<b>14</b>	<b>4</b>	<b>48</b>	<b>127</b>
	<b>Part 2</b>	All Other	3	2	21	31
Animal Problems		0	0	1	6	
Disorderly Conduct		3	2	12	27	
Drug Laws		11	5	36	62	
DUII		5	5	28	55	
Forgery		0	0	7	8	
Fraud		1	0	5	17	
Kidnapping		0	0	2	3	
Liquor Laws		0	0	1	0	
Runaway		0	0	0	4	
Sex Offenses		1	0	5	11	
Simple Assault		14	2	28	54	
Stolen Property		0	1	6	8	
Tresspass/Prowler		3	2	18	32	
Vandalism		5	2	24	63	
Weapons		2	0	2	12	
<b>Part 2 Total</b>			<b>48</b>	<b>21</b>	<b>196</b>	<b>393</b>
<b>Part 3</b>		All Other	12	21	123	199
	Non-Reportable Offenses	11	12	184	259	
	<b>Part 3 Total</b>	<b>23</b>	<b>33</b>	<b>307</b>	<b>458</b>	
<b>Total For SHERIDAN</b>		<b>85</b>	<b>58</b>	<b>551</b>	<b>978</b>	



Yamhill County Sheriff's Office  
 Crime Summary for SHERIDAN  
 From 9/1/2023 to 9/30/2023

City of SHERIDAN	UCR Description	9/1/2022 To 9/30/2022	9/1/2023 To 9/30/2023	YTD (2023)	Prior Year (2022)	
<b>Part 1</b>	Aggravated Assault	0	0	10	20	
	Arson	0	0	0	2	
	Burglary-Business	0	1	1	4	
	Burglary-Non-Residence	0	0	1	1	
	Burglary-Residence	2	1	2	10	
	Larceny	6	5	36	76	
	Motor Vehicle Theft-Auto	1	0	6	10	
	Murder	0	0	0	1	
	Rape	0	0	2	2	
	Robbery	0	0	0	1	
	<b>Part 1 Total</b>		<b>9</b>	<b>7</b>	<b>58</b>	<b>127</b>
	<b>Part 2</b>	All Other	2	2	26	31
Animal Problems		1	1	2	6	
Disorderly Conduct		0	2	14	27	
Drug Laws		14	3	42	62	
DUII		2	2	31	55	
Family Offenses		0	1	1	0	
Forgery		0	0	7	8	
Fraud		1	1	6	17	
Kidnapping		0	0	2	3	
Liquor Laws		0	0	1	0	
Runaway		0	1	1	4	
Sex Offenses		2	0	9	11	
Simple Assault		2	1	30	54	
Stolen Property		1	1	8	8	
Tresspass/Prowler		4	0	20	32	
Vandalism		7	3	30	63	
Weapons		0	1	3	12	
<b>Part 2 Total</b>		<b>36</b>	<b>19</b>	<b>233</b>	<b>393</b>	
<b>Part 3</b>	All Other	16	18	147	199	
	Non-Reportable Offenses	30	12	202	259	
	<b>Part 3 Total</b>		<b>46</b>	<b>30</b>	<b>349</b>	<b>458</b>
<b>Total For SHERIDAN</b>		<b>91</b>	<b>56</b>	<b>640</b>	<b>978</b>	



Yamhill County Sheriff's Office  
 Crime Summary for SHERIDAN  
 From 10/1/2023 to 10/31/2023

City of SHERIDAN	UCR Description	10/1/2022 To 10/31/2022	10/1/2023 To 10/31/2023	YTD (2023)	Prior Year (2022)	
<b>Part 1</b>	Aggravated Assault	0	1	12	20	
	Arson	0	0	0	2	
	Burglary-Business	2	0	1	4	
	Burglary-Non-Residence	0	0	1	1	
	Burglary-Residence	2	1	3	10	
	Larceny	10	1	38	76	
	Motor Vehicle Theft-Auto	1	0	6	10	
	Murder	0	0	0	1	
	Rape	0	0	2	2	
	Robbery	0	1	1	1	
	<b>Part 1 Total</b>		<b>15</b>	<b>4</b>	<b>64</b>	<b>127</b>
	<b>Part 2</b>	All Other	6	1	29	31
Animal Problems		1	0	2	6	
Curfew		0	1	1	0	
Disorderly Conduct		4	2	16	27	
Drug Laws		5	4	47	62	
DUII		3	1	32	55	
Family Offenses		0	0	1	0	
Forgery		1	0	7	8	
Fraud		4	0	7	17	
Kidnapping		0	0	2	3	
Liquor Laws		0	0	1	0	
Runaway		0	0	1	4	
Sex Offenses		1	0	9	11	
Simple Assault		5	7	40	54	
Stolen Property		0	0	8	8	
Tresspass/Prowler		5	0	20	32	
Vandalism		6	3	34	63	
Weapons		1	4	7	12	
<b>Part 2 Total</b>			<b>42</b>	<b>23</b>	<b>264</b>	<b>393</b>
<b>Part 3</b>	All Other	16	15	164	199	
	Non-Reportable Offenses	26	18	225	259	
	<b>Part 3 Total</b>	<b>42</b>	<b>33</b>	<b>389</b>	<b>458</b>	
<b>Total For SHERIDAN</b>		<b>99</b>	<b>60</b>	<b>717</b>	<b>978</b>	

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**From:** STIBBE Javson <Javson.STIBBE@ODOT.Oregon.gov>  
**To:** Heidi Bell  
**Cc:** RYAN Weldon J  
**Subject:** RE: Truck signs

Good morning Heidi,

Weldon forwarded me your email regarding signing for Jake Brakes on Highway 18B in Sheridan. I'd be happy to share information with you about our policy and rules for signing regarding engine brakes.

The first thing to note is that only one type of sign – “Unmuffled Engine Braking Prohibited” – is permitted on state highways. There is an approval process for this sign that I will detail below, but **the application must be pursued through private citizens.**

I would like to differentiate between **unmuffled** engine brakes and Jake Brakes (a type of **muffled** engine brake) and explain our policy regarding each. **Unmuffled** engine brakes are not permitted in the State of Oregon. As I mentioned, ODOT does have a sign regarding unmuffled engine brakes, but most trucks use mufflers so this sign often has limited value.

Jake Brakes, which is a brand name for **muffled** engine or exhaust brakes, are not illegal in Oregon. Although they can be loud, they are a modern safety feature in trucks. Because they are legal for use on state highways in Oregon we cannot sign to restrict them. Some cities pass ordinances restricting Jake Brakes on city roads but these ordinances never apply to state highways.

To pursue approval for the “Unmuffled Engine Braking Prohibited” sign, the following conditions must be met to get approval for its installation:

**Requestor's Responsibility:**

1. **The area has an established record of unmuffled engine brake noise complaints (minimum of 6 different people complaining about 4 different incidents) supported by an engineering investigation. ODOT is responsible for the engineering investigation.**

*Disturbance by the level of noise can be different for each individual. Unmuffled exhaust brakes are illegal in Oregon; this process is to document an ongoing issue of possible infractions. Documented incidents from individuals in the area help determine the need for extra enforcement.*

For this item, each individual will need to:

- Provide physical addresses rather than P.O. boxes.
- Have a different address.
- Provide at least one time, date and brief description of possible use of unmuffled engine brakes. At minimum there must be 4 unique incidents.

2. **Signed concurrence from the law enforcement agency in the jurisdiction that the sign falls within acknowledging an action plan to enforce the law.**

*In order for the sign to have value, local law enforcement must agree in writing to enforce the signs. This task of obtaining agreement is the responsibility of the requestor as they have the intimate knowledge of the incidents that*

*can be provided to the local law enforcement. If you would like, I can forward you a typical form you could use for signed concurrence.*

**ODOT's Responsibility:**

- 3. Approval of State Traffic-Roadway Engineer on State Highways. Once the documentation mentioned above has been provided, the ODOT Region Traffic office will request.**

For items #1 and #2, you can forward the documentation via email to me or send a physical copy to our address in Salem:

ODOT Region 2  
Traffic Unit  
455 Airport Rd SE Bldg B  
Salem, OR 97301

Please keep in mind that the noise being heard is most likely from muffled engine or exhaust brakes (or "Jake Brakes"). Enforcement of these signs can be difficult, as it requires a lengthy equipment check to determine whether the truck uses unmuffled engine brakes, as well as the determination by law enforcement that the use of such brakes was not necessary for safety purposes. This is the reason for requiring signed concurrence from the jurisdiction's law enforcement acknowledging an action plan to enforce the law.

Thank you for reaching out with your concern and please let me know if you have any additional questions. Have a great day!

Jayson Stibbe  
*Traffic Investigator*  
ODOT Region 2  
971-240-2565

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**From:** RYAN Weldon J <Weldon.J.RYAN@odot.oregon.gov>  
**To:** Heidi Bell <HBell@cityofsheridanor.com>  
**Cc:** STIBBE Jayson <Jayson.STIBBE@ODOT.Oregon.gov>  
**Subject:** RE: Truck signs

Thanks Heidi, I am forwarding this to our investigator who handles this type of signage. There is a whole set of rules regarding this signage. He will be in contact.

**WELDON RYAN**  
Traffic Investigator  
ODOT R2 Traffic Unit  
Cell – 503-586-8594  
[weldon.j.ryan@odot.oregon.gov](mailto:weldon.j.ryan@odot.oregon.gov)

ODOT Speed Zoning Program  
<http://www.oregon.gov/ODOT/Engineering/Pages/Speed-Zones.aspx>

[www.oregon.gov/odot](http://www.oregon.gov/odot) | Know Before You Go with [tripcheck.com](http://tripcheck.com)

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**From:** Heidi Bell <[HBell@cityofsheridanor.com](mailto:HBell@cityofsheridanor.com)>  
**To:** RYAN Weldon J <[Weldon.J.RYAN@odot.oregon.gov](mailto:Weldon.J.RYAN@odot.oregon.gov)>  
**Subject:** Truck signs

This message was sent from outside the organization. Treat attachments, links and requests with caution. Be conscious of the information you share if you respond.

Hi Mr. Ryan, I hope you are doing well and had a nice week. I am curious who at ODOT I would talk to about requesting signs be installed coming into town onto Hwy 18B for not allowing trucks to use their jake brakes? We are getting complaints. I know that signs are not going to stop the trucks, but it will sure help our police with the enforcement. I have been here for almost a year and still learning the connections at ODOT. Thank you very much for your help!  
All the best,  
Heidi

Heidi Bell  
City Manager  
City of Sheridan  
Office 503-843-2347  
Cell 971-241-6913  
120 SW Mill Street  
Sheridan, OR 97378



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## Chapter 10.36 RECREATIONAL VEHICLES

### 10.36.010 Definition.

As used in this chapter, the term "recreational vehicle" means a vacation trailer or other unit with or without motive power which is designed for human occupancy and to be used temporarily for recreational or emergency purposes and has a gross floor space of less than four hundred (400) square feet. The term "recreational vehicle" also includes any self-propelled living quarters.

### 10.36.020 Permit required.

- A. It is unlawful to occupy any recreational vehicle used for sleeping or living purposes anywhere within the City without first obtaining a permit from the city manager.
- B. A recreational vehicle may be used for temporary sleeping purposes, outside of a trailer court and off of city streets or alleys, for a period not to exceed fifteen (15) days, after a permit is obtained from the city manager. No more than two permits shall be issued to a particular recreational vehicle in the same calendar year, and no parcel of property shall be approved for a permit more than three times per calendar year. A permit may be approved for multiple recreational vehicles on the same parcel of property, but this permit shall be counted as one permit per approved recreational vehicle, though it shall be counted as only permit for the particular parcel of property. The permit shall identify the approved recreational vehicle(s), the property on which it may be located, and the effective dates of the permit.
- C. A permit may be issued by the city manager to park and utilize a recreational vehicle off city streets for a period not to exceed ninety (90) days for purposes of residing in a recreational vehicle on the same premises wherein a dwelling is being constructed and where the applicant has a current building permit for said construction. Prior to issuance of such ninety (90) day permit, the applicant shall furnish proof to the city manager that the recreational vehicle is fully self contained and presents no health hazard to the community with respect to water, sewer and garbage. Said permit shall be renewable for a period of thirty (30) days.
- D. The following regulations must be followed at all times in order to be eligible to receive and maintain a permit issued under this chapter:
  1. The permitted recreational vehicle shall be located at least five feet from any property line.
  2. No portion of any permitted recreational vehicle shall encroach onto or into any public right of way.
  3. No recreational vehicle is allowed to exit or enter the public right of way over any curb, sidewalk, etc., unless designated as a driveway or other approved access point.
  4. Any mud, dirt, vegetation, plant material, or other organic or inorganic debris that is tracked onto the public right of way from a permitted recreational vehicle shall be cleaned up by either the owner or occupant of the recreational vehicle or the owner or occupant of the primary residence located on the property at which the recreational vehicle was located.
  5. The approved permit must be posted in a conspicuous location on or immediately adjacent to the permitted recreational vehicle, and must be in a location visible from the public right of way.

6. Failure to abide by these regulations may result in the immediate revocation of the permit by the city manager and any permitted recreational vehicles shall be removed from the property within 24 hours of the revocation of the permit.

E. The permitted recreational vehicle is not required to be located on a driveway or other hardscaped surface, and subject to the other requirements of the permit, may be located on any surface at the approved property.

**10.36.030 Fees.**

The fees to be charged by the city for the aforementioned permits shall be established by resolution of the city council.

**10.36.040 Exceptions.**

Recreational vehicles in approved recreational vehicle parks within the city are not affected by the provisions of this chapter. The parking of recreational vehicles in the city which are not used for sleeping or living quarters are not regulated by this chapter but are regulated by the general ordinances of the city regulating vehicular parking when parked on the city streets or alleys.

**10.36.050 Wheel removal or placement on foundation not to affect applicability of provisions.**

The removal of the wheels or the placement of a recreational vehicle on posts, footings or permanent or temporary foundation shall not be considered as removing said recreational vehicle from the regulations contained in this chapter.

**10.36.060 Water and sanitary disposal.**

It is unlawful for any person occupying or using any recreational vehicle within the city to connect said recreational vehicle to the septic or water facilities of the city water and sewer system except in accordance with the ordinances of the city.

**10.36.070 Violations—Penalties.**

- A. A person violating any of the provisions of this chapter shall:
  - 1. Upon the first conviction thereof, be punishable by a fine not to exceed the sum of one hundred fifty dollars (\$150.00);
  - 2. Upon the second conviction thereof, be punishable by a fine not to exceed the sum of three hundred dollars (\$300.00);
  - 3. Upon the third or further conviction thereof, be punishable by a fine not to exceed the sum of three hundred dollars (\$300.00), or by imprisonment for a period not to exceed thirty (30) days, or both.
- B. Each day's violation of any provision of this chapter shall constitute a separate offense, punishable as set forth in this section.



# WHAT IS A CODE VIOLATION?

Code Violations can come in a variety of forms. Some of them include:



**Rodent Infestation**



**Weeds & Noxious Growth**



**Trash & Debris on Private Property**



**Abandoned & Junked Vehicles**



**Unlawful Chickens**



**Zoning Ordinance Violations**



**Fence Maintenance**



**Exterior Property Maintenance Standards**



**Illegal Parking on Private Property**

## HOW A COMPLAINT IS PROCESSED

The following is a general overview of how Code enforcement complaints are handled by the City of Sheridan.

### Complaint Verification Process

Once a complaint is received, the following is verified.

- legal property owner
- specific code violations

### Inspection Process

An initial site inspection will be conducted once a complaint has been received.

### Notice and Order to Comply

If a violation has been determined, the property owner and tenants have been notified to bring the property into compliance with the City codes. Another inspection will be scheduled within 10 days, to determine if compliance has been attempted.

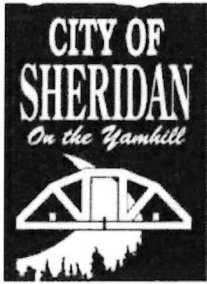
### Case Closed

If compliance is verified, the case is closed and no other action is necessary.

### MUNICIPAL COURT CITATION / PROPERTY LIENS

If a violation persists, the property owner or occupant may be issued a municipal court citation and/or an abatement may occur by the City, or a lien filed against the property.





# City of Sheridan Code Enforcement

120 S.W Mill Street  
Sheridan, Oregon 97378  
(503) 843-2660

Email: [code@cityofsheridanor.com](mailto:code@cityofsheridanor.com)

## 1st Notice of Violation

Date: 02/06/2023

Case #

SHERIDAN, OR 97378

Dear ,

On December 8, 2022, I received a complaint about your property, Sheridan, OR, 97378. I sent you the first notice.

On December 20, 2022, I followed up on the original complaint on your property, but nothing was done. I sent you a second notice.

On January 30, 2023, Deycia Gibby and I stopped by your residence to inquire as to the Sheridan Code Violations. In our conversation, you mentioned that you had not received the 1st or 2nd notice. All I want is compliance, we agreed upon 30 days. You also mentioned that you will not comply with the vehicle portion of Sheridan Code. I strongly suggest you contact either City Manager Heidi Bell, or the Sheridan Council. I can only go by the Sheridan Code.

The following violation(s) were noted:

o

- Property Maintenance Standards - Exterior Property Debris
- Scattering Rubbish
- Property Maintenance Standards - Exterior Property Appearance/junk
- Vehicle storage
- Yard restrictions (vehicles)

**Municipal Code:** 8.12.310 (L)(1)

**Description:** All properties, including vacant properties, shall comply with the following: Property

shall be kept free of debris, trash, building materials, or the storage of other goods which are visible from the street or adjacent properties. Debris shall include but is not limited to: tires, lumber, household appliances, inoperable or excess vehicles, furniture, sinks, toilets, cabinets, other household fixtures, equipment, rubbish, garbage, debris, salvage materials, or parts thereof which constitute a fire hazard and /or are stored or accumulated in such a manner as to be visible from a public street, alley or adjoining property.

**Resolution:** Removal of items to bring the property back into code.

**Comply By:** 03/01/2023

**Municipal Code:** 8.12.180

**Description:** No person shall throw, dump or deposit upon public or private property an injurious or offensive substance or any kind of rubbish, trash, debris, refuse, or any substance that would mar the appearance, create a stench, detract from the cleanliness or safety of such property, or would be likely to injure an animal, vehicle or person traveling upon a public way.

**Resolution:** Removal of the scattered rubbish from the private or public property.

**Comply By:** 03/01/2023

**Municipal Code:** 8.12.310 (L)(6)(a)

**Description:** The appearance of property will be maintained to avoid visual blight which includes, but is not limited to, the keeping, storing, depositing, scattering over or accumulation on the premises any of the following: a. Lumber, junk, trash, debris, scrap metal, rubbish, packing material, building material

**Resolution:** Removal of items to bring the property back into code.

**Comply By:** 03/01/2023

**Municipal Code:** 10.40.030(B)

**Description:** Storage. No more than one additional space shall be provided for the storage of automobiles, trucks, motorcycles, utility trailers, house or vacation trailers, boats, recreational vehicles or other similar vehicles not located on a driveway or within a garage or carport. This space may be located adjacent to a driveway, or, in the rear or side yard; provided, the space shall not interfere with the clear-vision area. This storage space shall be improved with gravel, concrete, asphalt, or similar improvements such as brick or concrete paving stones. Dirt, bark dust, or similar material shall not be used as a surfacing material. No more than one vehicle shall be stored in this manner.

**Resolution:** 1) Improve the area for parking with gravel, concrete, asphalt, brick, concrete paving stones for parking a vehicle or 2) remove the vehicles listed from the property.

**Comply By:** 03/01/2023

**Municipal Code:** 10.40.030(A)

**Description:** Yard Restrictions. Exclusive of driveways, it shall be prohibited for any automobile, truck, motorcycle, boat, trailer, recreational vehicle or similar vehicle to be parked or stored in a front yard or any yard adjacent to the street, for a period in excess of twenty-four (24) hours within a seven-day period.

**Resolution:** Remove vehicle(s) from front yard or any yard adjacent to the street.

**Comply By:** 03/01/2023

The items above mar the appearance of the property are in violation of Sheridan City Codes, full code is available online at the City of Sheridan web page <https://www.cityofsheridanor.com/>.

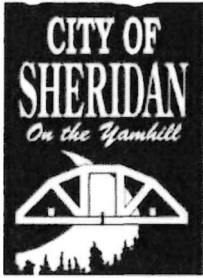
We ask that you remedy the condition(s). An inspection is scheduled for **03/01/2023**, to review progress and compliance. If you have any questions regarding this notice, please contact this office.

Sincerely,

Russ Vandewettering (503) 437-0442 (Cell)

Failure to resolve a violation of the mentioned code is a Civil Infraction, which could result in a citation, and a possible civil fine imposed of up to \$180 per day, per code offense.





# City of Sheridan Code Enforcement

120 S.W Mill Street  
Sheridan, Oregon 97378  
(503) 843-2660  
Email: code@cityofsheridanor.com

## 2nd Notice of Violation

Case # 22-2423

Date: 01/30/2023

SHERIDAN, OR 97378

Dear ,

On 01/30/2023, a follow up inspection was done at your property located at, Sheridan, OR, 97378. The following violation(s) are still present:

- 

Property Maintenance Standards - Exterior Property Debris  
 Scattering Rubbish  
 Property Maintenance Standards - Exterior Property Appearance/junk  
 Vehicle storage  
 Yard restrictions (vehicles)

**Municipal Code:** 8.12.310 (L)(1)

**Description:** All properties, including vacant properties, shall comply with the following: Property shall be kept free of debris, trash, building materials, or the storage of other goods which are visible from the street or adjacent properties. Debris shall include but is not limited to: tires, lumber, household appliances, inoperable or excess vehicles, furniture, sinks, toilets, cabinets, other household fixtures, equipment, rubbish, garbage, debris, salvage materials, or parts thereof which constitute a fire hazard and /or are stored or accumulated in such a manner as to be visible from a public street, alley or adjoining property.

**Resolution:** Removal of items to bring the property back into code.

**Comply By:** 02/09/2023

**Municipal Code:** 8.12.180

**Description:** No person shall throw, dump or deposit upon public or private property an injurious or offensive substance or any kind of rubbish, trash, debris, refuse, or any substance that would mar the appearance, create a stench, detract from the cleanliness or safety of such property, or would be likely to injure an animal, vehicle or person traveling upon a public way.

**Resolution:** Removal of the scattered rubbish from the private or public property.

**Comply By:** 02/09/2023

**Municipal Code:** 8.12.310 (L)(6)(a)

**Description:** The appearance of property will be maintained to avoid visual blight which includes, but is not limited to, the keeping, storing, depositing, scattering over or accumulation on the premises any of the following: a. Lumber, junk, trash, debris, scrap metal, rubbish, packing material, building material

**Resolution:** Removal of items to bring the property back into code.

**Comply By:** 02/09/2023

**Municipal Code:** 10.40.030(B)

**Description:** Storage. No more than one additional space shall be provided for the storage of automobiles, trucks, motorcycles, utility trailers, house or vacation trailers, boats, recreational vehicles or other similar vehicles not located on a driveway or within a garage or carport. This space may be located adjacent to a driveway, or, in the rear or side yard; provided, the space shall not interfere with the clear-vision area. This storage space shall be improved with gravel, concrete, asphalt, or similar improvements such as brick or concrete paving stones. Dirt, bark dust, or similar material shall not be used as a surfacing material. No more than one vehicle shall be stored in this manner.

**Resolution:** 1) Improve the area for parking with gravel, concrete, asphalt, brick, concrete paving stones for parking a vehicle or 2) remove the vehicles listed from the property.

**Comply By:** 02/09/2023

**Municipal Code:** 10.40.030(A)

**Description:** Yard Restrictions. Exclusive of driveways, it shall be prohibited for any automobile, truck, motorcycle, boat, trailer, recreational vehicle or similar vehicle to be parked or stored in a front yard or any yard adjacent to the street, for a period in excess of twenty-four (24) hours within a seven-day period.

**Resolution:** Remove vehicle(s) from front yard or any yard adjacent to the street.

**Comply By:** 02/09/2023

The items above mar the appearance of the property are in violation of Sheridan City Codes. The full code is available online at the City of Sheridan web page <https://www.cityofsheridanor.com/>.

We ask that you remedy the condition(s). An inspection is scheduled for **03/06/2023**, to review progress and compliance.

If you have any questions regarding this notice, please contact this office.

Sincerely,



Russ Vandewettering (503) 437-0442

Failure to correct a violation of a mentioned code is a Civil Infraction, which could result in a citation, and a possible civil fine imposed of up to \$180 per day, per code offense.



# OREGON UNIFORM CITATION AND COMPLAINT

Use for All Violations or Crimes Where Separate Complaint Will Not Be Filed/ORS 153.045 or 133.069

<input type="checkbox"/> CRIME(S) (See A on Back)	<input checked="" type="checkbox"/> OR (If Not Both)	<input type="checkbox"/> VIOLATION(S) (See B on Back)	<input type="checkbox"/> Traffic	<input type="checkbox"/> Other	<input type="checkbox"/> Wildlife
			<input type="checkbox"/> Boating	<input type="checkbox"/> Commercial Fishing	

STATE OF OREGON

CITY/OTHER PUBLIC BODY Sheldon  
COUNTY OF Yamhill

Docket No. \_\_\_\_\_

Court:  Justice  
 Municipal  
 Juvenile  
 Community

Justice  
 Circuit  
 Tribal  
 Peer

ID Type <input type="checkbox"/> CDL <input type="checkbox"/> Non-CDL	ID No. _____	State _____	License Class _____
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Address \_\_\_\_\_ Tel No. \_\_\_\_\_

City Sheldon State OR Zip Code 97137 Def is  Passenger  Employee to driver

Sex <u>[Redacted]</u>	Race _____	DOB _____	Height _____	Weight _____	Hair _____	Eyes _____
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Offense Date on or about 02/24/2023 Time 12:33  Hwy  P.A.  Highway  Privates open to public

Offense Location \_\_\_\_\_

Plate _____	Regis/Vol/ID No. _____	State _____	<input type="checkbox"/> Park/Unit	<input type="checkbox"/> Injury
			<input type="checkbox"/> Property Damage	<input type="checkbox"/> Endanger others

Vehicles year, make, model, style, color, OR Other, describe:

Other:  Does not Reg. Owner  Haz Material  Conv. Passenger Vehicle  Conv. Vehicle

OTHER VIOLATIONS AND OTHER VIOLATIONS (Check all that apply)

1 Violated (cite ORS/ORD/rule) <u>ORD 812.150</u>	Describe <u>Scattered Rubbish</u>	Alleged Spd _____	Designated Spd _____	<input type="checkbox"/> Posted Limit	<input type="checkbox"/> Reder
				<input type="checkbox"/> VBR	<input type="checkbox"/> Pace
				<input type="checkbox"/> Lesser	

Intentional  Knowing  Reckless  Criminal negligence  No culpable mental state  Safety Conductor  Presumptive Fine 150

2 Violated (cite ORS/ORD/rule) <u>ORD 812.170</u>	Describe <u>Weeds and noxious growth</u>	1. Presumptive Fine: <u>150</u>
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Intentional  Knowing  Reckless  Criminal negligence  No culpable mental state

3 Violated (cite ORS/ORD/rule) <u>ORD 91.020</u>	Describe <u>Obstructing Pass Avenues</u>	3. Presumptive Fine: <u>150</u>
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Intentional  Knowing  Reckless  Criminal negligence  No culpable mental state

Exp. \_\_\_\_\_

I certify under ORS 153.045 and 153.990 and under other applicable law and under penalties for false swearing, do swear/affirm that I have sufficient grounds to and do believe that the above-mentioned defendant/person committed the above offense(s) and I have served the defendant/person with this complaint.

Date Issued 3/24/2023 1st Officer Signature [Signature] Officer(s) Agency ID \_\_\_\_\_

Print 1st Officer Name [Name] 1st Officer ID No. \_\_\_\_\_

2nd Officer of Arresting Person (If Not Officer) Signature \_\_\_\_\_ Print Name \_\_\_\_\_ 2nd Officer ID No. \_\_\_\_\_

Mo/Day/Year <u>4/12/23</u>	Time <input type="checkbox"/> AM <input type="checkbox"/> PM	Sheldon Municipal Court 120 SW Mill Street Sheldon, Oregon 97178 503.843.2847
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COMPLAINT

DEFENDANT

OFFENSES

OTHER



Rev. December 2023

Gary Mathis, Acting Public Works Director

Kenny Peterson, Assistant Public Works Director

Project	Responsible Persons	Status
Morgan Street parking lot paving & gravel	Dave & Kenny	In progress; quote received
South Side Park electricity	Heidi, Gary, Kenny, Evan	In PGE's hands; new bid 12/1
South Side Park new foot bridge	Brandon, Joe, Jerad	In progress; dug out
Veterans' Park fencing & parking lot paving		
PGE Holiday Light application	Yvonne, Brent, Brayden	In progress
Bucket truck	Jerad	Complete
Christmas Lights/4 Trees - City Hall, Library December 9 Deadline	Jerad, Evan, Jake	In progress
Organize for Holiday Light parade on December 9	Deycia & Brandon	
Backflow Program	Joe & Gary	In progress
Additional Cameras at Library, Recycling Center, Under Plaza	Natalie, Deycia, Brent	In progress
Flood lights at Library and Plaza	Joe	In progress
Police Report filing City Hall parking lot	Deycia, Joe, Marissa, Kenny	
Replace sign at City Hall	Jake	Complete
Replace TP dispensers at park bathroom	Gary, Jake, Doug	Complete
PW in the Park Event	Brooke & Kenny	
Check on Lowes Donations	Jerad	Complete
Kie desk clean-up	Heidi	Complete
Street light reporting	Brayden	Complete
PW Grant Projects Spreadsheet	Evan & Brent	Complete
Internet Project	Brent, Yvonne, Gwen	In progress
Alyrica satellite	Gary	In progress
Employee Safety Manual	Gary, Kenny, Deycia	
CDL Class coordination	Brayden & Brandon	In progress
Pond - research aerators & weeds	Jake, Dave, Gary	
PW Invoices & Time Sheets	Gary & Kenny	Complete
City Hall Bathrooms	Jerad, Yvonne	Complete
Vehicle Magnets	Deycia	
Playground chips	Jake	In progress
Department of Forestry, fishing pond trees	Omega & Jake	
Monthly PW Report	Gary & Kenny	Complete



**Project Tracking Sheet from Council -Open Council Packet Page 41 of 42**

Date	Issue Raised	Lead Person	Status	Long Term or Short Term *
11/15/2021	City Water Rights To Be Done with Water Master Plan	Tyler, Kie, Civil West, GSI	In-progress	Long Term
11/15/2021	Selling bulk water outside City limits	Kie and Heidi - Follow up w/RV Park	In-progress	Short Term
11/15/2021	Meter showing river water level	Kie, Parks & Rec Subcommittee	In-progress	Short Term
12/6/2021	Employee Handbook Update	Heidi, Yvonne, and Tyler	In-progress	Short Term
1/3/2022	Storm Water Master Plan - Elm Street Basin Review	Heidi, Kie, Civil West	Need to do	Long Term
1/3/2022	Water Master Plan Update	Heidi, Kie, Civil West, Water Dept Staff	In-progress	Short Term
1/3/2022	Sheridan Road Improvements	Heidi, Kie, Civil West	In-progress	Long Term
6/21/2022	Research cost for full-time Planner	Heidi, Council	FY 22-23	Short Term
7/18/2022	Recreation space in Bockes Loop area	Kie	Need to do	Long Term
8/1/2022	SDC Fee increases on Ballot	Heidi, Tyler, Yvonne	In-progress	On Hold
10/3/2022	Psilocybin Time, Place, Manner	Heidi, Tyler, Council	In-progress	Short Term
11/7/2022	Wastewater Master Plan Update	Heidi, Tyler, Civil West	FY 23-24	Long Term
11/7/2022	Park Master Plan Update	Heidi, Tyler, Civil West, Parks & Rec Com	In-progress	Short Term
11/7/2022	Emergency Management Plan	Kie, Deycia, Heidi, and Roxie	In-progress	Short Term
12/5/2022	Civic Center	Heidi	In-progress	Short Term
12/5/2022	Public Works Facility	Heidi, Kie, Gary	In-progress	Short Term
12/19/2022	Southside Park Renaming & Memorial Area Next Steps	Council, Parks & Rec Com	In-progress	Short Term
1/17/2023	Vaping, Bicycles etc. on Sidewalks	Heidi, Kie, Tyler, Deycia	In-progress	Short Term
3/6/2023	Yamhill Street Sewer Improvements	Heidi, Kie, Tyler, Deycia	In-progress	Short Term
3/6/2023	106 S Bridge/Hebert Plaza	Heidi, Parks & Rec Subcommittee	In-progress	Short Term
7/17/2023	RV Parking Code Change	Council, Heidi, & Tyler		TBD
8/7/2023	Transportation Plan	Heidi, Kie, Laura	In-progress	Short Term

\* Long Term > 2 years

\* Short Term < 2 years

## Projects Completed

Summary of City owned properties  
West Main water line problems  
Summary of flood affected areas from storm 11/12  
Improvement to Yard Debris Hours  
January 2022 Schedule  
New Cleaners  
Budget Committee App  
Round Table discussion regarding trainings  
Update on Park surveillance cameras & PGE  
City Hall & Library Hours  
Park Surveillance Camera  
Planning Commission App  
Flood Insurance Report  
Yamhill Valley Visitor Guide  
Add'l Debris Removal @ 245 SW Morgan  
Address Heider Bldg Fencing  
CCR /Water  
Election Information updated on website  
Speed Trailer for Sheridan Road  
Address traffic problems around food bank  
Website Report a Concern Photos  
Free Dumpster Neighborhood Program  
Restart Park & Recreation Committee  
Community Grant Program  
Update on 106 S Bridge  
Real Estate Agent Qualifications  
RFP for Engineers  
Town Hall Meeting mailing  
Real Estate Agent Qualifications  
Ash trays 600 block Sheridan Road area  
Hire full-time Code Enforcement Officer  
Park Survey Forms EDDM  
Water Leak Credit Application  
Feedback Forms for Public Comment  
Microphones/Speakers for Council Chambers  
Research City Attorney  
Sheridan Museum Tour  
Prison population information  
Homelessness Ordinance Update for ORS  
Brochure of available resources in Sheridan  
Stoney Mountain History  
Municipal Finance & Utility Billing Software  
Hiring Authority/Council Approval  
List of Properties to Sell