



CITY OF SHERIDAN

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www.cityofsheridanor.com

Application for Water Leak Credit

Customer Name:	Account Number:
Property Address:	
Date of repair:	
Mailing Address (if different):	
Email Address:	Phone Number:

The Sheridan Municipal Code, Chapter 13.04.410 Residential Water Leak Credit states:

A. Where a leak exists in the water system of a residential water customer of the City, whether underground between the residence and meter, within the residence, or at or within a fixture of the residence, then that customer's utility account may be credited by the billing department for up to fifty (50) percent of the estimated consumption of the leak or leaks, based upon a floating average of past water usage by that customer. In order to be eligible for the leak credit described in this section, the leak or leaks must be repaired, or diligent steps towards repair must occur, within ten (10) days after the owner, tenant, or other occupant or agent of the premises has been notified of such leakage, has knowledge of such leakage, or should have knowledge of such leakage.

B. Only residential water customers of the City are eligible for the credit described in this section.

C. Residential water customers of the City are only eligible to receive up to one leak credit per rolling twelve-month period.

D. Each leak credit may cover up to two consecutive months of leak consumption.

E. If a leak is caused by conduct of the property owner, tenant, occupant, or by someone under the control of the property owner, tenant, or occupant, then that residential water customer is not eligible for a leak credit.

F. Any residential water customer of the City must apply for the leak credit on the form provided by the City.

Instructions for how to apply for water leak credit:

1. Repair the leak and save the receipts from the repair.
2. Bring a copy of the receipt with the completed application to City Hall.
3. City Hall will verify on READY and/or with Public Works to ensure that the leak is fixed.
4. Upon verification, City Hall Staff will calculate the credit to be applied to the account.

Applicant's Signature _____ **Date** _____

FOR OFFICE USE ONLY

Date Received	Staff Initials:
Date of Verification on READY & Results:	Staff Initials:
Credit Amount Approved: \$	Staff Signature:
Date Credit Applied to Account:	Staff Initials